

Gresham Primary School

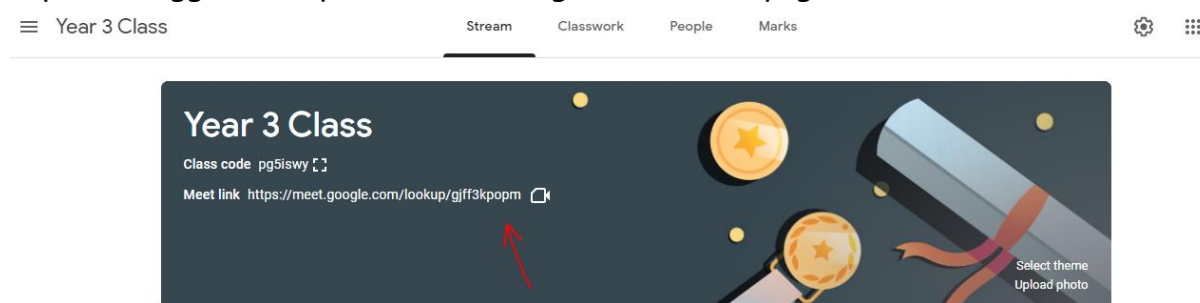
Headteacher: Ms Karen Steele

Dear parents/carers,

From Wednesday 6th January, your child's learning will be transferred from their classroom into their home. To continue our school offer, we will be providing a timetable of lessons which closely matches that which they would enjoy at school.

Google Classroom

All the learning will take place via Google Classroom. **Please contact the school immediately if you do not have your child's login details.** Please bear with us if the technology doesn't behave - we will do everything we can to make this a smooth and effective transition. If your child cannot access a computer/laptop/tablet/smartphone to register or take part in the lessons, please notify the class teacher ASAP who will direct you to alternative provision. You should be able to access the Google face-to-face meeting by clicking on the link at the top once logged into your child's Google Classroom page.



Resources

Some children will have a workbook already at home to complete their tasks in. If you do not have paper at home and cannot source any, please contact the school to collect a workbook. We aim to set tasks which do not require printing. However, if printing is unavoidable and you are unable to print resources please notify the school **today**. We can then prepare hard copies for you to collect. Please only request this if the tasks cannot be completed in any other way. We aim to teach lessons which require minimal resources, but please ensure your child has a basic set of stationery ready.

Timetable of Lessons

The timetables attached to this email contain more information about what to expect from remote home learning. All classes will have some form of online face-to-face virtual lessons. Classes will have four online lessons: Reading, English, Maths and an afternoon topic lesson (e.g. Science, History, Geography etc). Reception will differ slightly to this; you will receive a

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separate letter if you have a child in Reception. Although an hour is put aside for each lesson, the online input may not be for the full hour for all children. Some of this time will be used by your child to complete tasks which will have been explained by the teacher. There may be changes to the daily timetable which the class teacher will communicate with you in good time.

Submitting Work

We have set 4pm as the absolute final submission time for work; however, we ask that **any work done by your child is submitted immediately at the end of the lesson/once completed**. Teachers need to see work in order to plan effectively for subsequent lessons and late submissions will impact the quality of teaching your child receives. Teachers also have a limited window in which to mark work. We want to avoid a backlog of marking building up as this is not beneficial for learners and not manageable for teachers.

Marking and Feedback

Verbal feedback is far more powerful than written feedback; with that in mind, please be aware that teachers will very rarely leave detailed comments on children's work. This is incredibly time consuming and has very limited impact on learning. We have instructed teachers to use their time to plan and prepare lessons that are well tailored to what the work tells them about the pupils. Feedback on work will also vary depending on the age, subject and style of lesson. Therefore, please be aware that whilst work will not always have a teacher comment, please rest assured that the teacher will have assessed the work and will use it to inform their teaching.

Differentiation

It is common place that whilst children take part in the same lessons at school, the tasks they complete will differ depending on their level of confidence. Teachers will set all work for all children and allow children to choose their level of challenge. Your child may need support in knowing which challenge is right for them. A good indication: if they can complete the task largely independently, then it is probably right for them. If they are completing the task in a very short time and getting everything right without any help, they probably need something more challenging. The class teacher may leave your child a comment if they feel they should be doing a different challenge. Please contact the class teacher if you are not sure which task your child is best suited to.

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Absence

If your child is unwell and cannot attend remote learning that day, we ask that you notify the school in the usual way.

If your child's class teacher is unwell, lessons will be given by a cover teacher (an existing member of staff where possible). If there are staff shortages and a member of staff is not available to offer online lessons, Oak Academy lessons will be set. These are high quality lessons and recommended by the government.

SEND Provision

If your child has SEND and routinely undertakes different learning to those in their class, the teacher may set your child some tasks specifically for them. We are also currently looking at additional provision that we may be able to provide for our SEND pupils in addition to Google Classroom learning.

Programmes such as ELSA, Draw and Talk, Lego Therapy will not take place during these two weeks. Sessions will continue on return to school.

Safety and Behaviour

It is likely that older children will be able to engage in online lessons with minimal parental involvement. We do however ask that parents/carers supervise their child during online learning. Younger children may need more support to engage in their online lessons.

Please read the relevant extract from our Remote Learning Policy.

All staff and pupils using video communication must:

- Communicate in groups - one-to-one sessions only permitted with head teacher authority.
- Wear suitable clothing - this includes others in their household.
- Be situated in a suitable 'public' living area within the home with an appropriate background - 'private' living areas within the home, such as bedrooms, are not permitted during video communication.
- Use appropriate language - this includes others in their household.
- Maintain the standard of behaviour expected in school.
- Use the necessary equipment and computer programs as intended.
- Not record, store, or distribute video material without permission.
- Ensure they have a stable connection to avoid disruption to lessons.
- Always remain aware that they are visible.

All staff and pupils using audio communication must:

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- Use appropriate language - this includes others in their household.
- Maintain the standard of behaviour expected in school.
- Use the necessary equipment and computer programs as intended.
- Not record, store, or distribute audio material without permission.
- Ensure they have a stable connection to avoid disruption to lessons.
- Always remain aware that they can be heard.

We understand that children may find remote learning challenging, and only ask that they do their best. We hope that by offering face-to-face virtual learning and a timetable of lessons, that you and your child will transition to this style of learning as well as they can. We also ask that you bear with us - teachers are having to adapt quickly under very difficult circumstances as well as teaching the groups of children in their class who are returning to school.

During periods of remote learning we have decided not to set weekly home learning to allow children and parents time to complete the daily tasks set.

Please contact the school if you have any questions regarding remote learning. Any specific questions regarding your child will be best raised with the class teacher. We hope to reinstate the class emails soon. In the meantime, please send any emails to administrator@gresham.croydon.sch.uk.

Kind regards,

Ms Steele