

Admission to primary schools 2020/21

 Apply online at: www.croydon.gov.uk/admissions

If your child was born between 1 September 2015 and 31 August 2016 you **MUST** apply by **15 January 2020** for a primary school place.



2020

**Closing date for applications:
15 January 2020**

This booklet provides important information about admissions to Croydon primary schools.

Foreword

Dear parents and carers,

Welcome to the primary school admissions prospectus for the London Borough of Croydon.

As a council we believe that every child should have the highest quality primary education. We are pleased to say that the quality of primary schools in Croydon continues to improve with the percentage of pupils achieving an expected standard of attainment at the end of both key stage one and key stage 2 being above the national average. The majority of primary schools in Croydon have been judged by Ofsted as good or better.

In this prospectus, you will find enclosed all the information you need to complete your application for a school place, including information about every primary, infant and junior school in Croydon.

We strongly encourage you to visit any schools that you are considering for your child and that you use all your six available preferences when you make your application. This maximises your opportunity to secure a school of your preference.

We wish your child a very successful start to their primary education.



Robert Henderson
Executive Director
Children, Families and
Education



Shelley Davies
Director of Education and Youth
Engagement, Children, Families
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Before you apply

Read 'Applying for a school'. This tells you how the admissions process works. **Page 8-13**

Check the list of schools in Croydon and read the admissions criteria for the schools you are interested in at www.croydon.gov.uk/education/schools-new/primary-schools. **Page 17-23**

The admissions criteria give you a better idea of which schools are likely to be able to offer your child a place.

Check which school requires you to complete a supplementary information form. **Pages 25-27**

Read how places were allocated at each primary school last year. **Pages 25-27**

Visit the schools you are interested in. Check with the schools directly for details of open days. **Page 17-23**

Read booklets from other local authorities if you are thinking of applying for a school outside Croydon. **Pages 34**

For more information on admissions to schools in Croydon visit www.croydon.gov.uk/admissions

Important dates for your diary

1 September 2019
Online application process starts

15 January 2020
Statutory deadline for receipt of primary applications

16 April 2020
National Offer Day
Online applicants will receive a notification email during the evening. You can log on to view the result of your application at www.eadmissions.org.uk

30 April 2020
Deadline for acceptance or refusal of school offer





SECTION ONE
APPLYING FOR A
PRIMARY SCHOOL



SECTION
one
SECTION
one

The application process and procedure

All Croydon residents must apply using a Common Application Form (CAF). The form should be completed online at www.croydon.gov.uk/admissions.

Completing the form

The form allows you to select six schools, which you must name in your order of preference. We recommend that you use all your preference options as many schools receive more applications than they have places available and your child can only be considered for a place at a school if you have listed it on your application.

For further information on how to complete your application see pages 8-13.

Admissions criteria

Read the admissions criteria for the schools you are interested in to know how they prioritise applications. A full version of a school's admissions policy is available online at www.croydon.gov.uk/admissions and on each school's website. Please refer to pages 25-27 for the furthest distance a school admitted a child in September 2019.

Distance measurements can be obtained using various internet sources however these do not replicate the system used by Croydon Council. Additionally, the distance measurement which can be obtained from the Croydon website using the 'Find It' link on the home page will not always be identical to that of the measurement obtained using the Croydon school admissions measuring tool (known as GIS) as the 'Find It' link is set up to measure to a range of council facilities, and is not set up to measure for school admission purposes. Under the schools' admission policy, the distance is measured in a straight line from the child's home to the designated main entrance of a school using geographical reference points as provided by the National Land and Property Gazetteer. The 'find it' site doesn't give measurements to three decimal points either.

Please note, there is no guarantee that for September 2020 admission, a school will make offers to children living the same distance away from the school as they did in the previous year, as each year offers are subject to the number of applications and where the applicants live.

When can my child start primary school?

Children normally start full-time school at the beginning of the autumn term after they are four (e.g. they would join the reception class at the beginning of the 2020 autumn term, when they had their fourth birthday on or between 1st September 2019 and 31st August 2020).

Parents can defer the date their child is admitted to the school until later in the school year but not beyond the point at which their child reaches compulsory school age and not beyond the beginning of the final term of the school

year for which the application was made. Parents can also take up a part-time place until later in the school year but not beyond the point at which they reach compulsory school age.

A child reaches compulsory school age the term after their fifth birthday.

Therefore, if you are offered a reception class place at a school, you can opt to defer your child's start date, but they MUST start full time school following their fifth birthday by the dates given below:

- children born on or between 1 September and the end of December must start full time school by the beginning of the spring term in January
- children born from 1 January to the end of March must start full time school on 1 April
- children born from 1 April to the end of August must start school at the beginning of the autumn term in September.

The Local Authority's expectation is that a child born between 1 April and 31 August should start the Reception class at the beginning of the summer term at the latest.

However, parents may choose that their child does not start school until September at the beginning of the autumn term following their fifth birthday. Please note the place cannot be held open beyond the summer term, this will mean that as their child will be a year one pupil when they join, parents will need to apply for a year one school place, using the in-year application form (see section on in-year applications on page 41).

Submitting your application

The application deadline is 15 January 2020. For further information on how to complete your application see pages 8-13 in this prospectus.

When will I know the outcome of my application?

If you applied online and on time you will receive an email notification about the result of your application during the evening of 16 April 2020.

Important Information

Please note you will not be sent an outcome letter, you will be able to view the result of your application online as well as accept or decline the offer made to your child by logging into your eadmissions account; you can also obtain your outcome by downloading the ParentComms App.

Accepting or declining your offer

You must accept or decline the offer by **30 April 2020** to ensure you secure a school place for your child. It is not fair to others to keep an offer of a place open indefinitely and therefore if you do not reply within the specified time your

place will be withdrawn and allocated to the next child on the waiting list.

The outcome information will give you important advice on what to do next if you have been unsuccessful in securing an offer at one of your preferred schools or have been offered an alternative school which you did not list on your Common Application Form.

Guidelines for expressing preferences for schools.

We recommend that you use all six preference options and list them in the order you prefer them. It is also important to refer to pages 25-27 for information about how places were allocated at your Croydon preferred school(s) in previous years before you make your selection. Your preference schools do not have to be in the borough of Croydon.

Will I have a better chance of getting my first preference than someone who lists it as a second or lower preference?

No. All preferences are considered equally against the schools' admissions criteria, this is called the equal preference system. The preference order will be used only when it is possible to offer your child a place at more than one school.

The law requires admission authorities to meet parental preference wherever they can. It is not possible to guarantee a place at the school of your choice but you do have the right to express a preference or preferences. Most parents are successful in securing a place at one of their preferred schools but some schools are oversubscribed and receive more applications than they have places available. To give you the best chance of getting into a school, it is very important that you use all six preference options and include other schools in your area, as most schools will use their straight-line distance criterion as the final factor once all their higher priority places have been allocated.

How are places allocated?

All admission authorities (i.e. local authorities, academies, voluntary aided schools, free schools) must provide information which explains how they decide which children will be offered places if they receive more applications than they have places available. This information is called 'admissions criteria'. Please refer to the school's individual website or www.croydon.gov.uk/education/schools-new/primary-schools for a copy of each primary school's admissions criteria.

Please also see the table on page 14.

How much information from my application will be passed onto my preferred schools?

Each school will be given only the information it needs to consider your application.

Schools are not told where you named them in your preference list. Local authorities are forbidden by the

School Admissions Code from passing on this information.

Confidentiality

The list of schools you include on the Common Application Form is confidential.

Where a child is eligible for a place at more than one school in another authority, the ranked position of these schools will be released to that authority so that the highest ranked preference can be determined.

The Croydon Common Application Form will be forwarded to the appeals team and admission authority of the school, should you make an appeal.

What happens if I am not offered a place at any of my preferred schools?

Your child will be offered a place at the nearest school to your home with available places after all on-time applications have been considered. Your child's name will also be added to the waiting list for your preferred schools.

Fraudulent applications

Make sure that you include the correct information on your application. The child's address should be that of the child's permanent place of residence on the application's closing date 15 January 2020. This will be checked against the Council and the school/nursery records and, if necessary, by a council officer visiting your address.

Croydon Council will handle information you have provided in line with the General Data Protection Regulations (GDPR) and will be used for school admission purposes. The information will be held in confidence with only the necessary people working within the combined children's services able to access and handle it. The Council has a duty under the Children Act 2004 to work with partners to develop and improve services to children and young people in the area. As such, the Council may also use this information for other legitimate purposes and may share information (where necessary) with other Council departments and external bodies responsible for administering services to children and young people. For the purpose of validating proof of address the admissions team may refer to data held by Council Tax records. The Council also has a duty to protect the public funds it administers, and to this end it may use the information you have provided on this form for the prevention and detection of fraud. Under the GDPR you have the right to make a formal written request for access to personal data held about you or your child. For further information please contact the School Admissions Team.

Child's permanent address

The child's address should be that of the child's permanent place of residence on the application deadline date, **15 January 2020**. A business address, work place address, or child-minder's address will not be accepted. A relative's or carer's address can be considered ONLY if those person(s) have legal custody of the child. In these circumstances, evidence of legal custody/parental responsibility – i.e. a court order – must be supplied to Croydon Council.

Shared custody

It is the local authority's expectation that where there is shared parental responsibility for a child, parents will agree which parent has the main responsibility before completing their application form. Where parents are separated and share custody, the parent with whom the child spends most of the school week (which would normally be the address where child benefit is payable) should make the application. An application can only be made from a single address and only one application can be made for each child. If multiple applications are received for the same child, these will not be processed until the parental dispute has been resolved. This could result in a delay processing your child's application.

If the parent making the application lives at a different address, a letter of explanation should be given and signed by both parents. **Shared custody disputes cannot be resolved by the local authority.** If parents are going through a separation or a divorce and do not live together but share parental responsibility over a child, the local authority will only disclose details of a child's application upon receipt of legal documentation e.g. court order confirming the shared parental responsibility.

Children of UK service personnel

Families of service personnel with a confirmed posting to this borough, or crown servants returning from overseas to live in Croydon, can apply for a place without the child being resident in Croydon. However the application must be accompanied by an official letter that declares the relocation date and unit postal address or quartering area address.

Parental responsibility and private fostering

Parental responsibility is defined by the Children Act 1989 and amended by the Adoption and Children Act 2002. Parental responsibility in its simplest form is 'all the rights, duties, powers, responsibilities and authority which by law a parent of a child has in relation to the child and his property'. People can obtain parental responsibility by seeking a parental responsibility legal agreement, obtained with the consent of all persons with parental responsibility or by a court order, or when a child is placed with them for legal adoption.

Step-parents, grandparents and other close relatives do not

have automatic parental responsibility, and can only acquire it through a legal agreement or court order. If you are a distant relative or no relation to the child you are caring for, it is likely that you are a private foster parent.

In law this means you must tell your local council you are caring for the child and also you must tell the child's parents (or the person with parental responsibility) about the application for a school place and obtain their permission. You can find more information on parental responsibility at www.gov.uk/parental-rights-responsibilities.

Change of address

Croydon Council must be notified of all changes of address. Proof of address must be provided by **10 February 2020** for the new address to be taken into account when processing your child's application in the initial round of allocations. Failure to do so could result in your application being considered from the previous address and your child being denied a place at a preferred school. All changes of address will be thoroughly investigated to ensure there is a permanent commitment to the new address. Changes of address can only be considered when Croydon Council receives documentary evidence that you and your child are resident in the property and able to prove you have no connection with your previous address i.e. the new address is not a temporary arrangement to access a preferred school. Examples of documents to be provided are a letter from a solicitor confirming the date the completion of contract has taken place for the new place of residence (please note that the exchange of contract date cannot be accepted) or a copy of the new tenancy agreement stating commencement date, together with evidence of residence, for example a utility bill. If you are unable to provide the evidence requested please inform the School Admissions team immediately.

If your address changes after **10 February 2020**, you must still notify the local authority immediately, providing documentary evidence as described above, so that your new address can be taken into account when determining your child's position on schools' waiting lists after National Offer Day.

Applications from Overseas

Applications with an overseas address will not be accepted for processing unless Croydon Council is satisfied that there is evidence of a link to an address in Croydon and that a child will be resident at that address on or before the date of admission (i.e. start of September). The address must not be the address of a friend, relative or other address of convenience unless there is evidence it will be a relatively permanent arrangement.

Evidence must include:

- Booked travel tickets and
- End of lease/notice to tenants in property or
- Start of employment contract in London/SE area or
- End of employment contract abroad

The overseas address will apply until such time as there is evidence of a child's return to the linked address. In the event that a family does not return to the linked address provided by the start of September, this local authority will withdraw the application submitted and any offer made.

Children attending nursery at an infant or primary school

If your child is attending a nursery class attached to an infant or primary school, you **must** still apply. There is no automatic transfer into reception class. All applications to a school are considered strictly in accordance with the school's admissions criteria. Unless otherwise stated, children on the roll of a school's nursery class are not given admission priority into a reception class.

Sibling application

Even if you have an older child at the school you **must** still apply for your younger child, as you will not automatically be offered a place at the school.

Sibling priority only applies for a sibling whose main residence is the same address as the child for whom the school place application is being made. The sibling must also be part of the same family unit.

Where priority in a school's admissions criteria is given to children with siblings at the school or linked infant school, this criterion does not include children with siblings in the nursery attached to the school or the nursery of the linked infant school, if it has one.

For applications to reception classes, the sibling rule only applies if a child has an older brother or sister who will still be attending the school, or linked junior school at the beginning of the academic year when the younger child is due to start. An older sibling who is in Year 2 of an infant school (unless otherwise stated in the school's admissions criteria) and/or in Year 6 during the application process does not qualify as he/she will have left the school by the time your younger child is due to start.

Looked-after children and previously looked-after children

Looked-after children are defined as 'children in public care at the date on which the application is made'. For primary admissions this date is taken on the closing date of 15 January.

Applications for children in public care (looked after children) must confirm which local authority is responsible for the child and be accompanied by a letter from the child's social worker confirming their legal status and that he/she will still be looked-after when the child is admitted to the school.

Applications for children who were looked-after, but ceased to be so because they were immediately adopted (or became subject to a child arrangements order or a special guardianship order) must be accompanied by a letter and/or

documentary evidence from the child's social worker, advisory teacher or other relevant professional, as well as a letter from the previous home local authority confirming that he/she was looked-after immediately prior to the order being made.

The letter must also confirm the date a previously looked-after child ceased to be looked-after and the date of the adoption order, residence order, child arrangements order or special guardianship order which led to the cessation of 'looked-after' status. Any court order must also be accompanied by a letter from the child's social worker.

Please note that any confirmation/evidence of looked-after and previously looked-after status received by this local authority will be forwarded on to preference schools and other local authorities where a school is situated outside of this borough.

Admission of children outside their normal year group

If a parent wants to request that their summer born child enters the reception class in the September after their fifth birthday, the parent should submit a request to the schools they are interested in as well as the local authority before the closing date on **15 January 2020**.

The request for admission to an age group below a child's actual age group should accompany the application for a reception class place. This enables the application to be processed and a school place secured in the child's normal age group if the request is refused by an admission authority. The admission authority for the school will decide whether or not the individual child's circumstances make this appropriate on educational grounds. The local authority is the admission authority for community schools; the governing body is the admission authority for foundation and voluntary aided schools; and the academy trust is the admission authority for academies and free schools.

If the admission authority approves the request, the parent will be advised to re-apply in the following year and provide a copy of the decision letter. However there can be no guarantee of a place being available at a particular school, as this is dependent on the number of applications received that year. It is not possible to reserve a school place for your child for the following year and therefore parents are advised to list alternative schools on their application.

All requests to educate a child outside their normal year group should include a written explanation at the time of application (or before) of why this is necessary and where applicable, evidence of the child's circumstances from a relevant professional detailing the child's educational need which makes education outside the normal age group necessary.

Each admission authority will expect to see more than general factors which relate to a wider group of children born at a similar time. They will also want to discuss with parents the impact of the child being educated with children of a different age.

Decisions are made on the basis of the circumstances of each case and in the best interest of the child. This includes taking account of the following:

- Parents views
- Information relating to the child's academic, social and emotional development, where relevant
- Medical history and the views of a medical professional
- Any previous history of being educated outside of their normal age group
- If a child may naturally have fallen into a lower age group if it were not for being born prematurely
- Views of the head teacher of the school(s) concerned

Parents do not have a right of appeal if they have been offered a place and it is not in the year group they would like. However, they may make a complaint. In the case of foundation and voluntary aided schools, academies and free schools, parents should make a complaint under the school's complaints procedure – because the governing body or academy trust is the admission authority. In the case of community schools, parents should complain to the local authority.

Changing your mind

After the closing date **15 January 2020** it will not be possible for you to add new school preferences to the Croydon Common Application Form. If you do make changes after the closing date it may not be possible to consider these changes until after 16 April 2020. For a detailed explanation of how late applications will be processed, please read the section on late applications.

Late applications

If your application is made after the closing date of **15 January 2020**, it will be treated as late and will not be considered until after **16 April 2020** unless it is late for 'good reason'. You will need to provide an explanation and supporting evidence of why your application was late for 'good reason' by no later than **10 February 2020**.

Examples of what may be considered a 'good reason' include: when a parent without support has been ill for some time or has been dealing with the death of a close relative; or a family has just moved into the area or is returning from abroad (proof of home ownership or a tenancy agreement will be required in these cases – please refer to the paragraph in relation to changes of addresses). Other similar circumstances may be considered and each case will be decided on its own merits.

Applications that are received after **15 January 2020**

with no 'good reason' and application that are received after **10 February 2020** will be treated as late and will be processed after places have been allocated to all on-time applicants. This may jeopardise the possibility of your child being offered a place at one of your preferred schools. Where a place cannot be offered at a preferred school, your child will be offered the nearest school to your normal place of residence, (i.e. application address) with available places.

The latest date that a late application (with good reason) can be accepted for Croydon residents will be 10 February 2020.

Waiting lists

Where a school is oversubscribed and there are more applicants than places available, the admission authority will keep a waiting list.

Waiting lists are ordered according to the admissions criteria of the school.

Waiting lists for reception will be held for the first term. After this you will need to apply through the in-year application process.

Children who receive an offer at a lower preference school through the normal round of admissions (admission to Reception and infant to Junior transfer) will be automatically placed on the waiting list for higher preference schools. **Please note** it is your responsibility to inform the local authority if you do not want your child to be on the waiting for a higher preference school. In the event that a place becomes available at one of your higher preference schools, the place offered at your lower preference school will automatically be withdrawn.

Children who apply for a school place through the in-year admission process and who receive an offer at a lower preference school will not automatically be placed on the waiting list for higher preference schools. Parents/carers must complete the waiting list request form available on the LA website <https://www.croydon.gov.uk/education/schools-new/school-admissions/starting-primary-school> in order to be added to waiting lists.

If, in the normal round of admissions to reception or year 3, you have named a school(s) outside Croydon, you must check the relevant local authority's arrangements to be placed onto their waiting list.

Parents who receive an offer at their first preference school can only make requests for their child to be added to the waiting list for lower preference schools in exceptional circumstances. Any change in circumstances will need to be supported with relevant evidence.

The position on a waiting list can change: it is not ordered on a first come first served basis. For example, if someone applies for a place after the date you submitted your application, and they have a higher priority status according to the admissions criteria, they will be added to

the waiting list at a position above yours. On the other hand, if you are on a school's waiting list, and someone above you on the list is offered and accepts a place at one of their higher preference schools, their name will be removed from the waiting list, and your position on the waiting list will move up accordingly. If a vacancy occurs and your child is at the top of the waiting list, you will be offered a place.

If you want to know where your child is on a waiting list you can contact the relevant admission authority (local authority or school). Croydon Council maintains waiting lists for its community schools and some non-community schools.

Outcome of application

If you would like more information about the reason why your child was not offered a place at a higher preference school you should contact the admission authority that is responsible for admissions to the school. Details of the different admission authorities for schools in Croydon are listed in this booklet. If the school is outside Croydon, the admission authority will be either the local authority in which the school is situated or the school itself. Contact telephone numbers for neighbouring local authorities are on page 34.

Appeals

If you have been refused a place at your preferred school, you are entitled to appeal and attend an appeal hearing in front of an independent appeal panel.

As the law states that infant classes must be limited to a maximum of 30 children, this affects how an appeal is considered. An appeal for a reception class place can be upheld only in very limited circumstances.

An appeal panel may only uphold an appeal where:

- (a) it finds that the admission of additional children would not breach the infant class size limit; or
- (b) it finds that the admissions arrangements did not comply with admissions law or were not correctly and impartially applied and the child would have been offered a place if the arrangements had complied or had been correctly and impartially applied; or
- (c) it decides that the decision to refuse admission was not one which a reasonable admissions authority would have made in the circumstances of the case.

How do I appeal for a community school?

Any admissions appeal for a community school must be in writing. If you decide that you wish to appeal you must do so by the date stated by the local authority for a Croydon community school.

- Set out as many reasons as you can for wanting a place at your preferred school.

- Try to explain your reasons as fully as possible as to why your child should be given a place even though the school is full.
- Attach copies of any written supporting information, letters, documents, or evidence which you would like the appeal panel to consider at the hearing.

Who will hear my appeal for a community school?

The panel will be made up of three or five members, none of whom will have any connection with the local authority or any of the schools in your case. The panel will include at least one person who has experience in education (non-lay member) and at least one person who does not have experience in education (lay member).

Who do I contact if I want to appeal?

If you wish to appeal for a community school you should complete the appeal form online. There is an interactive appeal form on Croydon Council's website at www.croydon.gov.uk/democracy/feedback/appeals.

For a voluntary aided, free school or an academy, you must contact the school directly for details of their appeal arrangements. However, please note that appeals for some academies are processed by this local authority. Please refer to Croydon Council's website at www.croydon.gov.uk/democracy/feedback/appeals for a full list of the academies concerned.

The information provided on your Common Application Form about your school preferences and your order of preference is confidential, but, for admissions appeal purposes, may be released to schools or to another local authority.

Further questions

If there are any further questions you want to ask, or if there is anything you do not understand, staff in the school admissions team will be pleased to help you. You can contact them by any of the following means:

 **020 8726 6400**

 **Croydon Council, School admissions team,
4th floor (Zone A), Bernard Weatherill House,
8 Mint Walk, Croydon CR0 1EA**

 **school.admissions@croydon.gov.uk**

 **www.croydon.gov.uk/admissions**

How places are allocated

YOU	OUR ADMISSIONS TEAM	SCHOOLS & OTHER COUNCILS
Submit your application on time	The 'home' local authority (in the area you live in) will manage the coordination process to ensure that you receive no more than one offer.	
If you have applied to a community school in Croydon	The local authority is responsible for considering the application and applying the admissions criteria.	
If you have applied to a foundation, voluntary aided, free school or an academy in Croydon	We will pass your details securely to the governing body to apply the admissions criteria.	Schools receive details of applications from the local authority. We never tell schools where you have listed them on your application form.
If you have applied to a school in another borough; i.e. outside Croydon	We will pass your details securely to the local authority where the school is located. They will then send to the relevant admission authority to apply the criteria.	Decisions on whether places can be offered will be taken by the admission authorities for each of the schools on your list. How they decide which pupils will be offered places at their schools is explained in their admissions criteria.
Obtaining your highest possible preference	If you live in Croydon, we will co-ordinate your application. This means if your child qualifies for a place at more than one school, we will offer you the highest possible preference. Lower preference offers will be released.	This process of the home local authority allocating the highest preference offer and releasing lower offers for reallocation by the maintaining local authority will continue between local authorities until there are no further changes and all places have been allocated.
All places are allocated	Croydon Council identifies which children are potentially in a position to be offered a place at more than one of its schools. In such cases, we will hold the offer of a place only at the school the parent has ranked highest on their form. Other lower-ranked offers will be released, allowing further offers to be made to children who are next on the schools' lists	

Apply for your child's school place online

BEFORE YOU START

- **Decide your order of preference** before you start the online application.
- **Get an email address** – you need one to apply and you need to be able to access it in **April 2020**. If you don't have one go to www.googlemail.com and click **'Create an account'**.
- If you have trouble with computers **get a friend, relative or your child to help you make the application.**

LOGIN OR REGISTER

01. Go to www.eadmissions.org.uk



02. If you have applied before (e.g. for an older child), login with your email and password from your previous application. Choose **'Login to your account'**. **Skip to number 07 and check your details are still correct.**

If you can't remember your username or password click the **'Forgotten your username or password?'** link.

Apply for a USO account

Please enter your name and contact details, then click Next.

Title:

First name:

Last name:

Home postcode:

Email address:

Email address (again):

Home phone number:

Work phone number:

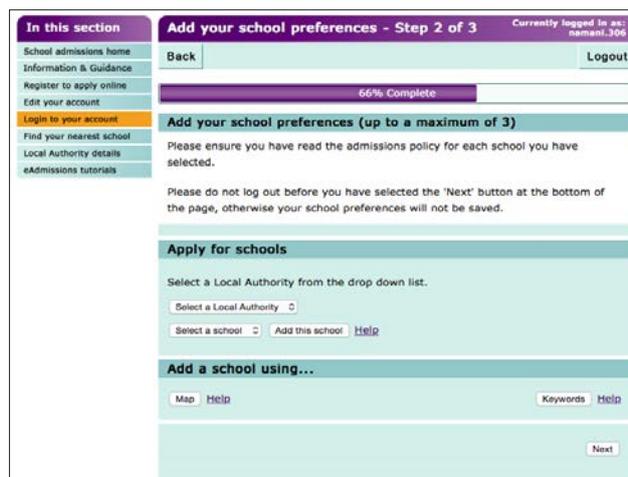
03. If this is the first time you have applied you must register your details and email address. Choose **'Register to apply online'**.
04. Enter your details and click **'Register'**.
05. You will be sent a confirmation by email. Open the email and click the link to validate your email address.
06. Click the link in the email, enter your username or email address and password, then click **'Login'**.

CHILD DETAILS AND PREFERRED SCHOOLS

07. If you have applied before you must **check and update your details if they have changed** – particularly your address. Click on the orange text, 'check and update your address here', update any details as necessary then click **'Save and Continue'**.
08. Click **'Start application for New Child'** button.
09. Enter your child's details and click **'Next'**.
10. Choose your preferred school from the list. Change the local authority if the school is outside Croydon. Click



'Add this school'.



11. Add specific information about the school (e.g. brothers or sisters already attending) then click **'Next'**.
12. Repeat steps 10 and 11 to list more schools until you have listed all your preferences.

- Change the order of preferences by clicking 'Move up'/'Move down'.
- Once all your preferred schools are listed click 'Next'.

You will also need to click 'Continue' if you have listed fewer than six preferences.

FINAL CHECK AND SUBMIT

- Check your application carefully. To make changes click 'Back' at the bottom of the page.
- Read and agree the declaration by clicking in the box.
- Click 'Submit Application'.
- You will receive a confirmation email with your application reference number (e.g. 306-2018-09-E-001234). This email is proof that you have submitted your application successfully.

MAKE CHANGES AND ATTACH DOCUMENTS

- You can make changes and attach supporting information up to the closing date by logging into the system with your username or email address and your password.
- Each time you make a change you must **re-submit** your application. You will receive a confirmation email each time you successfully change your application.
- You will also receive a confirmation email for each document you attach.

YOUR APPLICATION DETAILS

Note your application details below for future reference and keep this information safe and secure

Email address:

Username:

Password:

Application Reference Number:

HELP AND SUPPORT

If you need help logging into your online application or registering to apply online you can contact the London eAdmissions support helpdesk on 020 8255 5555 (option 1 or 4) or email support@eadmissions.org.uk

If you have any other problems or questions please contact Croydon Council on 0208 726 6400

List of infant, junior and primary schools in Croydon

List by A –Z

COMMUNITY SCHOOLS

These schools do not select by ability or faith. Croydon Council is the admission authority for these schools; places are offered in accordance with the community schools admissions policy. For full details, read the community schools admission arrangements in this booklet on Pages 29-32.

DFE Number	School name	Admission Number	Age Range
306 2062	Beaumont Primary , Old Lodge Lane, Purley, CR8 4DN Head teacher: Anne Morrell ☎ 020 8660 7707 Primary school (infants and juniors)	30	4 - 11 years
306 2003	Beulah Junior School , Beulah Road, Thornton Heath, Croydon, CR7 8JF Head teacher: Ms V Luniak ☎ 020 8653 4921 Junior school	90	7 - 11 years
306 2093	Downsview Primary & Nursery , Biggin Way, London, SE19 3XE Head teacher: Meghan Pugh ☎ 020 8764 4611 Primary school (infants and juniors). Nursery: 52 part-time places	90	3 -11 years
306 2014	Elmwood Infant School , Lodge Road, Croydon, CR0 2PL Head teacher: Zoe Harris ☎ 020 8689 7681 Infants with nursery unit. Nursery: 52 part-time places	120	3 -7 years
306 2012	Elmwood Junior School , Lodge Road, Croydon, CR0 2PL Head teacher: Ann Read ☎ 020 8684 4007 Junior School	120	7 -11 years
306 2084	Forestdale Primary , Woodpecker Mount, Pixton Way, Croydon, CR0 9JE Head teacher: Vivienne Esparon ☎ 020 8657 0924 Primary school (infants and juniors)	60	4 -11 years
306 2098	Greenvale Primary , Sandpiper Road, South Croydon, CR2 8PR Head teacher: Daniel Bowden ☎ 020 8651 2833 Primary school (infants and juniors)	30	4 -11 years
306 2065	Gresham Primary , Limsfield Road, Sanderstead, South Croydon, CR2 9EA Head teacher: Ms Karen Steele ☎ 020 8657 1807 Primary school (infants and juniors)	30	4 -11 years
306 2090	Heavers Farm Primary , 58 Dinsdale Gardens, London, SE25 6LT Executive Head teacher: Susan Papas ☎ 020 8653 5434 Primary School (infants and juniors). Nursery: 52 part-time places	120	3 -11 years
306 2020	Howard Primary , Dering Place, Croydon, CR0 1DT Head teacher: Miss Jacqueline De Saulles ☎ 020 8688 4216 Primary school (infants and juniors)	60	4 -11 years
306 2058	Kenley Primary New Barn Lane, Whyteleafe, Croydon, CR3 0EX Head teacher: Denise Dixon ☎ 020 8660 7501 Primary school (infants and juniors)	30	4 - 11 years

DFE Number	School name	Admission number	Age range
306 3415	Kensington Avenue Primary , Kensington Avenue, Thornton Heath, Croydon, CR7 8BT Head teacher: Clare Cranham ☎ 020 8764 2923 Primary school (infants and juniors) Nursery: 52 full and part-time places	90	3 - 11 years
306 2105	Norbury Manor Primary , Abingdon Road, London, SW16 5QR Head teacher: Mrs Sonia Potter ☎ 020 8679 3835 Primary school (infants and juniors). Nursery: 52 part-time places	60	3 - 11 years
306 2083	Orchard Way Primary , Orchard Way, Croydon, CR0 7NJ Head teacher: Kristina Stewart ☎ 020 8777 6111 Primary school (infants and juniors)	30	4 - 11 years
306 2094	Park Hill Infants , Stanhope Road, Croydon, CR0 5NS Head teacher: Jane Charman ☎ 020 8680 0747 Infant school	90	4 - 7 years
306 2033	Purley Oaks Primary , Bynes Road, South Croydon, CR2 0PR Head teacher: Richard Griffin ☎ 020 8688 4268 Primary school (infants and juniors). Nursery: 60 part-time places	90	3 - 11 years
306 2107	Ridgeway Primary School and Nursery , Southcote Road, South Croydon, CR2 0EQ Co-Head teachers: Rebecca Shelley and Suzanne Kelly ☎ 020 8657 8063 Primary school (infants and juniors). Nursery: 78 part-time places	90	3 - 11 years
306 2102	Rockmount Primary , Chevening Road, Upper Norwood, London, SE19 3ST Co-Head teachers: Tracey Langridge and Helen Carvall ☎ 020 8653 2619 Primary school (infants and juniors) Nursery: 52 full and part-time places	60	3 - 11 years
306 2067	Smitham Primary , Portnalls Road, Coulsdon, CR5 3DE Head teacher: Sarah Garner ☎ 020 8660 4399 Primary school (infants and juniors) Nursery: 52 full and part-time places	90	3 - 11 years
306 2068	The Hayes Primary School , Hayes Lane, Kenley, Croydon, CR8 5JN Head teacher: Miss Claire Slade ☎ 020 8660 4863 Primary school (infants and juniors)	60	4 - 11 years
306 2051	Winterbourne Nursery and Infants , Winterbourne Road, Thornton Heath, Croydon, CR7 7QT Head teacher: Robert McConnchie-Devlin ☎ 020 8689 7684 Infant school with nursery unit. Nursery: 104 part-time places	150	3 - 7 years
306 2050	Winterbourne Junior Girls , Winterbourne Road, Thornton Heath, Croydon, CR7 7QT Head teacher: Mary Berkeley-Agyepong ☎ 020 8684 3532 Junior school	90	7 - 11 years
306 3418	Woodcote Primary , Dunsfold Rise, Coulsdon, Surrey, CR5 2ED Executive Head teacher: Timothy Rome ☎ 020 8660 9972 Primary school (infants and juniors) Nursery: 45 part-time places 15 Universal Hours	120	3 - 11 years

FOUNDATION SCHOOLS

These schools are run by the governing body, and set their own admissions criteria. These schools do not select by ability or faith. A copy of each school's admissions policy is available at www.croydon.gov.uk/education/schools-new/primary-schools or on the school's website.

DFE Number	School name	Admission number	Age range
306 5200	Selsdon Primary & Nursery School , Addington Road, South Croydon, CR2 8LQ Head teacher: Susan Papas ☎ 0208 657 4038 Primary school (infants and juniors) with nursery unit Nursery: 52 part-time places	90	4 - 11 years

VOLUNTARY AIDED SCHOOLS

These schools are run by the governing body and set their own admissions criteria. These schools do not select by ability but priority is usually given to pupils of that faith. A summary of each school's admissions policy is available at www.croydon.gov.uk/education/schools-new/primary-schools or on the school's website.

DFE Number	School name	Admission number	Age range
306 3000	All Saints CofE Primary , Upper Beulah Hill, Upper Norwood, London, SE19 3LG Head teacher: Josephine Copeland ☎ 020 8771 9388 Primary school (infants and juniors) Nursery: 52 part-time places or 26 Full time places	60	3 - 11 years
306 3301	Christ Church CofE Primary School (Purley) , Montpelier Road, Purley, CR8 2QE Executive Head teacher: Mary Pike ☎ 020 8660 7500 Primary school (infants and juniors)	60	4 - 11 years
306 3300	Couldson CofE Primary , Bradmore Green, Old Coulsdon, CR5 1ED Head teacher: Annie Mitchell ☎ 01737 554789 Primary school (infants and juniors)	30	4 - 11 years
306 3404	Margaret Roper Catholic Primary , Russell Hill Road, Purley, Croydon, CR8 2XP Head teacher: Dermot Mooney ☎ 020 8660 0115 Primary school (infants and juniors)	30	4 - 11 years
306 3408	Regina Coeli Catholic Primary , 173 Pampisford Road, South Croydon, CR2 6DF Head of school: Tessa Christoforou ☎ 020 8688 4582 Primary school (infants and juniors)	60	4 - 11 years
306 3003	St John's CofE Primary , Spring Park Road, Croydon, CR0 5EL Head teacher: Martina Martin ☎ 020 8654 2260 Primary school (infants and juniors)	60	4 - 11 years
306 3412	St Joseph's Catholic Infant and Nursery , Crown Dale, London, SE19 3NX Head teacher: Mrs Leonore Fernandes ☎ 020 8670 2385 Infant school with nursery unit Nursery: 30 part-time places	60	3 - 7 years
306 3401	St Joseph's Catholic Junior , Woodend, Upper Norwood, SE19 3NU Head teacher: Mrs Leonore Fernandes ☎ 020 8653 7195 Junior school	60	7 - 11 years
306 3007	The Minster Nursery & Infant School , Warrington Road, Croydon, CR0 4BH Head teacher: Stephanie Edmonds ☎ 020 8688 5844 Infant school with nursery unit Nursery: 94 part-time places	120	2 - 7 years
306 3006	The Minster Junior School , Warrington Road, Croydon, CR0 4BH Head teacher: Wendy Jacobs ☎ 020 8688 5844 opt 2 Junior school	120	7 - 11 years

ACADEMIES

These schools are independently managed all-ability schools funded by government. A summary of each school's admissions policy is available at www.croydon.gov.uk/education/schools-new/primary-schools or on the school's website.

DFE Number	School name	Admission number	Age range
306 3417	Aerodrome Primary Academy , Goodwin Road, Croydon, CR0 4EJ Head teacher: Zoe Foulsham ☎ 020 8688 4975 Primary school (infants and juniors with nursery unit) Nursery: 52 part-time places	60	3 - 11 years
306 2016	Applegarth Academy – STEP Academy Trust Bygrove, Fieldway, CR0 9DL Executive Head teacher: Mr J Halliwell Head of School: Mrs S.Daly ☎ 01689 841528 Primary school (infants and juniors with nursery unit) Nursery: 52 part-time places or 26 full time places	60	3 - 11 years
306 2013	ARK Oval Primary Academy , 98 Cherry Orchard Road, Croydon, CR0 6BA Head teacher: Mr Toby Martlew ☎ 020 8688 3000 Primary school (infants and juniors)	90	4 - 11 years
306 5202	Atwood Primary Academy , Limpsfield Road, South Croydon, CR2 9EE Head teacher: Rob Veale ☎ 020 8657 7374 Primary school (infants and juniors) Nursery: 52 part-time places	60	3 - 11 years
306 2095	Beulah Infant and Nursery School – The Pegasus Academy Trust Furze Road, Thornton Heath, Croydon, CR7 8NJ Head teacher: Debbie Butler ☎ 020 8653 4918 Infant school. Nursery: 52 part-time places	60	3 - 7 years
306 2082	Broadmead Primary School , 366 Sydenham Road, Croydon, CR0 2EA Head teacher: Sarah Hunter ☎ 020 8684 4003 Primary school (infants and juniors). Nursery: 52 full and part-time places	90	3 - 11 years
306 2115	Castle Hill Academy , Dunley Drive, New Addington, Croydon, CR0 0RJ Head teachers: Ms S Hemmings and Ms A Batchelor ☎ 01689 843148 Primary school (infants and juniors) Nursery 70 Part-time places (10 full time, 35 am or pm)	60	3 - 11 years
306 2064	Chestnut Park Primary School , 49 St James Road, Croydon, CR0 2UR Head teacher: Mrs Esther Brooks ☎ 020 3750 6090 Primary school (infants and juniors)	90	4 - 11 years
306 2057	Chipstead Valley Primary , Chipstead Valley Road, Coulsdon, CR5 3BW Executive Head teacher: Mark Rosewell ☎ 01737 553255 Head teacher: Martin Roughley Primary school (infants and juniors) Nursery 63 full and part time places available	90	2 - 11 years
306 2086	Courtwood Primary , Courtwood Lane, Croydon, CR0 9HX Head teacher: Natasha Grant ☎ 020 8657 8454 Primary school (infants and juniors)	30	4 - 11 years
306 2114	Cypress Primary – Pegasus Academy Trust Cypress Road, London, SE25 4AU Head of school: Jo George (lower site) Head of school: Georgia Buchan (upper site) ☎ 020 8563 2618 Primary school (infants and juniors). 52 full and part-time places	90	2 - 11 years
306 2008	David Livingstone Academy – STEP Academy Trust , Northwood Road, Thornton Heath, Croydon, CR7 8HX Head teacher: Mr Ryan Arde Executive Head teacher: Mr T. Mills ☎ 020 8653 4240 Primary school (infants and juniors)	30	4 - 11 years
306 2100	Davidson Primary Academy , Dartnell Road, Croydon, CR0 6JA Acting Principal: Farzana Begum ☎ 020 8654 1460 Primary school (infants and juniors)	60	4 - 11 years
306 3419	Ecclesbourne Primary – The Pegasus Academy Trust Attlee Close, Thornton Heath, Croydon, CR7 7FA Head teacher: Mr P Robins ☎ 020 8684 3187 Primary school (infants and juniors). Nursery: 52 part-time places	60	3 - 11 years



DFE Number	School name	Admission number	Age range
306 2103	Fairchildes Primary School , Fairchildes Avenue, New Addington, Croydon, CR0 0AH Head teacher: Joanna Hussey ☎ 01689 842 268 Primary school (infants and juniors). Nursery: 78 part-time places	60	3 - 11 years
306 2109	Forest Academy , Bridle Road, Shirley, Croydon, CR0 8HQ Head teacher: Mr Wayne Cooper ☎ 020 8777 2808 Primary school (infants and juniors)	60	3 - 11 years
306 3416	Gilbert Scott Primary , Farnborough Avenue, South Croydon, CR2 8HD Head teacher: Paul Thomas ☎ 020 8657 4722 Primary school (infants and juniors). Nursery: 26 part-time places	30	3 - 11 years
306 2019	Gonville Academy – STEP Academy Trust Gonville Road, Thornton Heath, Surrey, CR7 6DL Head teacher: Sarah Mitchell ☎ 020 8684 4006 Primary school (infants and juniors). Nursery: 52 part-time places	60	3 - 11 years
306 3400	Good Shepherd Catholic Primary & Nursery School Dunley Drive, New Addington, Croydon, CR0 0RG Head teacher: Mrs Jane Day ☎ 01689 841771 Primary school (infants and juniors) Nursery: 30 part-time places	30	3 - 11 years
306 2034	Harris Primary Academy Benson , West Way, Shirley, Croydon, CR0 8AE Principal: Mrs V Forbes ☎ 020 8777 1572 Primary school (infants and juniors)	60	4 - 11 years
306 2040	Harris Primary Academy Haling Park , 50-58 Haling Road, Croydon, CR2 6HS Head teacher: Mrs Tracey Jarrett ☎ 020 3772 4560 Primary school (infants and juniors)	60	4 - 11 years Currently 4 - 8
306 2031	Harris Primary Academy Kenley , 51 Little Roke Road, Kenley, Croydon, CR8 5NF Head of Academy: Mr Scott Palmer Executive Principal: Mr Matt Britt ☎ 020 8660 2714 Primary school (infants and juniors). Nursery: 52 part-time places	60	3 - 11 years
306 2061	Harris Primary Academy Purley Way , 47 Propeller Crescent, Waddon, CR0 4FE Acting Principal: Verity Lambert ☎ 0203 872 1970 Primary school (infants and juniors)	90	4 - 11 years
306 2066	Heathfield Academy – STEP Academy Trust 7 Aberdeen Road, Croydon, CR0 1EQ Head teacher: Mrs R Atkinson Executive Head teacher: Mr J Halliwell ☎ 020 8353 4250 Primary school (infants and juniors)	60	4 - 11 years
306 3415	Kensington Avenue Primary , Kensington Avenue, Thornton Heath, Croydon CR7 8BT Head teacher: Clare Cranham ☎ 020 8764 2923 Primary school (infants and juniors). Nursery: 52 full and part-time places	90	3 - 11 years
306 2004	Keston Primary , Keston Avenue, Coulsdon, CR5 1HP Head teacher: Claire Murphy ☎ 01737 555 103 Primary school (infants and juniors). Nursery: 52 part-time places	60	3 - 11 years
306 2113	Kingsley Primary Academy , Thomson Crescent, Croydon, CR0 3JT Executive Head teacher: Alex Clark Head of School: Ian McCrae ☎ 020 8689 7688 Primary school (infants and juniors). Nursery: 50 part-time places	90	3 - 11 years
306 2025	Monks Orchard Primary , The Glade, Croydon, CR0 7UF Head teacher: Guy Fairbairn ☎ 020 8654 2570 Primary school (infants and juniors) Nursery: 50 Full and part-time places	60	3 - 11 years
306 2088	New Valley Primary School , Old Lodge Lane, Purley, Croydon, CR8 4AZ Executive Head teacher: Mark Rosewell Head teacher: Pete Steward ☎ 020 8660 1325 Primary school (infants and juniors)	30	4 - 11 years

DFE Number	School name	Admission number	Age range
306 2111	Oasis Academy Byron , St David's, Coulsdon, Croydon, CR5 2XE Principal: Mrs C Wingrave ☎ 020 8668 4877 Primary school (infants and juniors)	30	4 - 11 years
306 2073	Oasis Academy Ryelands , Oakley Road, London, SE25 4XG Head teacher: Mr Glenn Lillo ☎ 020 8656 4165 Primary school (infants and juniors) Nursery: 52 part-time places	60	3 - 11 years
306 6909	Oasis Academy Shirley Park Primary , Long Lane, Croydon CR0 7AR Head teacher: Mrs J Botley ☎ 020 8656 0222 Primary school (infants and juniors) Nursery: 52 part-time places	120	4 - 11 years
306 2076	Park Hill Juniors , Stanhope Road, Croydon, CR0 5NS Head teacher: Ann Pratt ☎ 020 8686 8623 Junior school	90	7 - 11 years
306 2085	Rowdown Primary – Fairchildes Academy , Calley Down Crescent, New Addington, Croydon, CR0 0EG Executive Head teacher: Ros Sandell Head of School: John Green ☎ 01689 843 367 Primary school (infants and juniors) Nursery: 26 part-time places	60	3 - 11 years
306 2116	South Norwood Primary , 34 Crowther Road, London, SE25 5QP Head of school: Melody Berthoud ☎ 020 8777 2808 Primary school (infants and juniors)	60	4 - 11 years
306 3409	St Aidan's Catholic Primary , Portnalls Road, Coulsdon, Croydon, CR5 3DE Head teacher: Mr Diarmuid Skehan ☎ 01737 556 036 Primary school (infants and juniors)	30	4 - 11 years
306 3411	St Chad's RC Primary , Alverston Gardens, London, SE25 6LR Head teacher: Delia Jameson ☎ 0208 771 3470 Primary school (infants and juniors) Nursery: 52 part-time places	60	3 - 11 years
306 3008	St Cyprian's Greek Orthodox Primary Academy , Springfield Road, Thornton Heath, Surrey, CR7 8DZ Acting Head teacher: Mrs Mary Mantilas ☎ 020 8771 5425 Primary school (infants and juniors) Nursery: 52 part-time places	60	3 - 11 years
306 5201	St James The Great Catholic Primary and Nursery School Windsor Road, Thornton Heath, Croydon, CR7 8HJ Head teacher: Christopher Andrew ☎ 020 8771 3424 Primary school (infants and juniors) Nursery: 52 part-time places	60	3 - 11 years
306 2091	St Mark's CofE Primary Academy , Albert Road, London, SE25 4JD Head teacher: Mrs Kate Wilson ☎ 020 8654 3570 Primary school (infants and juniors)	30	4 - 11 years
306 3406	St Mary's Catholic Infant School , Bedford Park, Croydon, CR0 2AQ Head teacher: Linda O'Callaghan ☎ 020 8688 2891 Infant school Nursery: 52 part-time places	60	4 - 7 years
306 2097	St Mary's Catholic Junior , Sydenham Road, Croydon, CR0 2EW Head teacher: Miss O'Callaghan ☎ 020 8688 4893 Junior school	60	7 - 11 years
306 2043	St Peter's Primary School , Normanton Road, South Croydon, CR2 7AR Co-Headship Team: Caroline Barriball and Samantha Sandle ☎ 020 8688 5414 Primary school (infants and juniors)	60	4 - 11 years
306 3403	St Thomas Becket Catholic Primary , Birchanger Road, London, SE25 5BN Head teacher: Noel Campbell ☎ 020 8654 3006 Primary school (infants and juniors)	60	4 - 11 years
306 3420	The Crescent Primary School , The Crescent, Croydon, CR0 2HN Head teacher: Rebecca Dolan ☎ 020 8684 8283 Primary school (infants and juniors)	90	4 - 11 years

DFE Number	School name	Admission number	Age range
306 2015	The Robert Fitzroy Primary Academy , 80 Brampton Road, Croydon, CR0 6JN Head teacher: Michelle Rosemond ☎ 020 8662 9700 Primary school (infants and juniors)	90	4 - 11 years
306 2055	The Woodside Academy , Morland Road, Croydon, CR0 6NF Principal: Claire Howarth ☎ 020 8654 5333 Primary school (infants and juniors) and children's centre Nursery: 104 part-time places	90	3 - 11 years
306 2036	Tudor Academy - Step Academy Trust , King Henry's Drive, New Addington, Croydon, CR0 0PH Head teacher: Claire Majumdar ☎ 01689 843 103 Primary school Nursery: 78 part-time places	90	3 - 11 years
306 2046	West Thornton Primary Academy , Rosecourt Road, Croydon, CR0 3BS Executive Head teacher: Wayne Cooper ☎ 020 8684 3497 Primary school (infants and juniors)	150	4 - 11 years
306 2048	Whitehorse Manor Infants and Nursery – The Pegasus Academy Trust Whitehorse Road, Thornton Heath, Croydon, CR7 8SB Head teacher: Sharon Russell ☎ 020 8689 7679 Infant school Nursery: 52 part-time places	120	3 - 7 years
306 2047	Whitehorse Manor Junior – The Pegasus Academy Trust Whitehorse Road, Thornton Heath, Croydon, CR7 8SB Head teacher: Nina Achenbach ☎ 020 8684 3929 Junior school	120	7 - 11 years
306 2081	Winterbourne Boys' Academy , Winterbourne Road, Thornton Heath, Croydon, CR7 7DW Acting Head teacher: Katy Peart ☎ 0208 689 7685 Junior school	90	7 - 11 years

FREE SCHOOLS

These schools are a type of academy, state-funded but not wholly controlled by a local authority. A summary of each school's admissions policy is available at www.croydon.gov.uk/education/schools-new/primary-schools or on the school's website.

DFE Number	School name	Admission number	Age range
306 2104	Krishna Avanti Primary School , Southbridge Place, Croydon, CR0 4HA Head teacher: Mr Peter Burton ☎ 020 8353 4253	60	4 - 11 years Currently 4 - 8
306 2087	Paxton Academy Sports and Science , 843 London Road, Thornton Heath, Croydon CR7 6AW Temporary Address: 159 Brigstock Road, Thornton Heath, CR7 7JP Head teacher: Ms Johnette Barrett ☎ 020 8683 2308 Primary school (infants and juniors)	60	4 - 11 years

Schools are now able to convert to academy status at any point of the year, therefore please check the type of school to which you are applying. The information listed on pages 17-23 is correct at the time of printing.

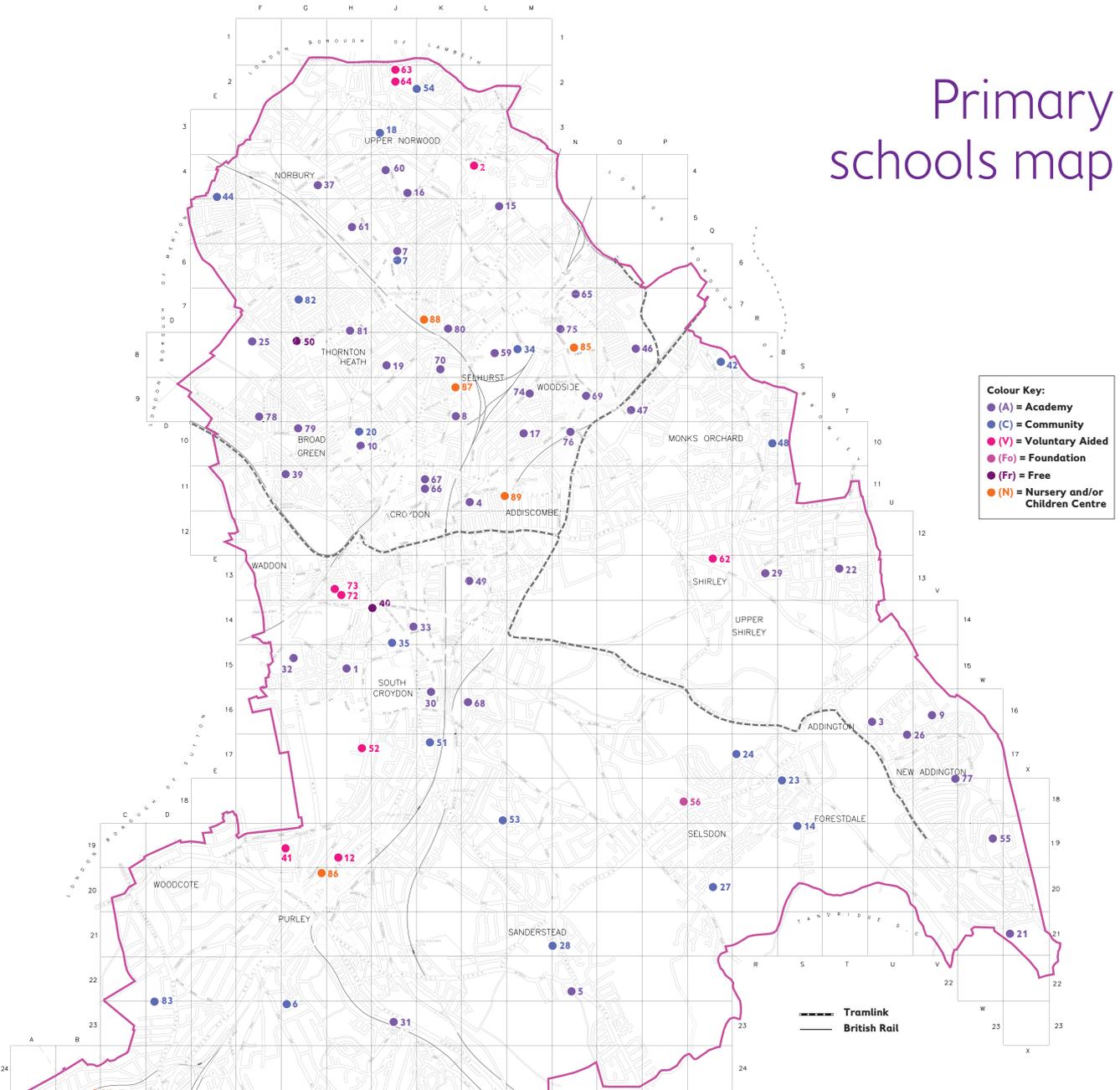
Schools in other boroughs

If you wish to apply for a school in another borough (i.e. outside Croydon) the school **must** be included in the Croydon Common Application Form. The admission arrangements and admissions criteria for schools in other boroughs are **not** included in this booklet. We strongly advise you to consult the schools directly to check their arrangements and whether you meet their admissions criteria.

Independent/private schools

Applications for places at independent/private schools are not covered by the arrangements outlined in this booklet. If you are interested in applying for places at independent schools, you should find out about the application arrangements by contacting the schools concerned. **Do not include these schools on your Common Application Form.**

Primary schools map



Colour Key:

- (A) = Academy
- (C) = Community
- (V) = Voluntary Aided
- (Fo) = Foundation
- (Fr) = Free
- (N) = Nursery and/or Children Centre

Primary Schools

No.	Name of School	Map Ref	No.	Name of School	Map Ref
1	AERODROME PRIMARY ACADEMY (A)	H15	48	ORCHARD WAY PRIMARY SCHOOL (C)	R10
2	ALL SAINTS COfE PRIMARY SCHOOL (V)	L4	49	PARK HILL INFANT (C) AND JUNIOR SCHOOL (A)	L13
3	APPLEGARTH ACADEMY - STEP ACADEMY TRUST (A)	U16	50	PAXTON ACADEMY SPORTS & SCIENCE (Fr)	G8
4	ARK OVAL PRIMARY ACADEMY (A)	L12	51	PURLEY OAKS PRIMARY SCHOOL (C)	K17
5	ATWOOD PRIMARY ACADEMY (A)	N22	52	REGINA COELI CATHOLIC PRIMARY SCHOOL (V)	H17
6	BEAUMONT PRIMARY SCHOOL (C)	G23	53	RIDGEWAY PRIMARY SCHOOL (C)	L18
7	BEULAH NURSERY AND INFANT ACADEMY (A) AND BELLAH JUNIOR SCHOOL (C)	J6	54	ROCKMOUNT PRIMARY SCHOOL (C)	K2
8	BROADMEAD PRIMARY SCHOOL (A)	K9	55	ROWDOWN PRIMARY - FAIRCHILD'S ACADEMY (A)	W19
9	CASTLE HILL ACADEMY (A)	V16	56	SELSDON PRIMARY AND NURSERY SCHOOL (Fo)	P18
10	CHESTNUT PARK PRIMARY ACADEMY (A)	H10	57	SMITHAM PRIMARY SCHOOL (C)	D25
11	CHIPSTEAD VALLEY PRIMARY SCHOOL (A)	A25	58	ST ADAN'S CATHOLIC PRIMARY SCHOOL (A)	C25
12	CHRIST CHURCH COfE PRIMARY SCHOOL (PURLEY) (V)	H19	59	ST CHAD'S CATHOLIC PRIMARY SCHOOL (A)	L8
13	COULSDON COfE PRIMARY SCHOOL (V)	F27	60	ST CYPRIAN'S GREEK ORTHODOX PRIMARY ACADEMY (A)	J4
14	COURTHOOD PRIMARY SCHOOL (A)	S19	61	ST JAMES THE GREAT CATHOLIC PRIMARY AND NURSERY SCHOOL (A)	H5
15	CYPRESS PRIMARY - PEGASUS ACADEMY TRUST (A)	L5	62	ST JOHN'S COfE PRIMARY SCHOOL (V)	Q13
16	DAVID LIVINGSTONE PRIMARY ACADEMY - STEP ACADEMY TRUST (A)	J4	63	ST JOSEPH'S CATHOLIC INFANT AND NURSERY SCHOOL (V)	J2
17	DAVIDSON PRIMARY ACADEMY (A)	M10	64	ST JOSEPH'S CATHOLIC JUNIOR SCHOOL (V)	J1
18	DOWNVIEW PRIMARY AND NURSERY SCHOOL (C)	J3	65	ST PAB'S COfE PRIMARY ACADEMY (A)	N7
19	ECCLESBOURNE PRIMARY - PEGASUS ACADEMY TRUST (A)	J8	66	ST MARY'S RC INFANT SCHOOL (A)	K11
20	ELMWOOD INFANT AND JUNIOR SCHOOL (C)	H10	67	ST MARY'S RC JUNIOR SCHOOL (A)	K11
21	FAIRCHILD'S PRIMARY SCHOOL (A)	X21	68	ST PETER'S PRIMARY SCHOOL (A)	L16
22	FOREST ACADEMY (A)	T13	69	ST THOMAS BECKET CATHOLIC PRIMARY SCHOOL (A)	N9
23	FORESTDALE PRIMARY SCHOOL (C)	S18	70	THE CRESCENT PRIMARY SCHOOL (A)	K8
24	GILBERT SCOTT PRIMARY SCHOOL (A)	R17	71	THE HAYES PRIMARY SCHOOL (C)	H25
25	GONVILLE ACADEMY - STEP ACADEMY TRUST (A)	F8	72	THE MINISTER NURSERY & INFANT SCHOOL (V)	H13
26	GOOD SHEPHERD CATHOLIC PRIMARY SCHOOL (A)	U17	73	THE MINISTER JUNIOR SCHOOL (V)	H13
27	GREENVALE PRIMARY SCHOOL (C)	Q20	74	THE ROBERT FITZROY PRIMARY ACADEMY (A)	M9
28	GRESHAM PRIMARY SCHOOL (C)	N11	75	THE SOUTH NORWOOD ACADEMY (A)	N7
29	HARRIS PRIMARY ACADEMY BENSON (A)	R13	76	THE WOODSIDE ACADEMY (A)	N10
30	HARRIS PRIMARY ACADEMY HALING PARK (A)	K16	77	THE WOODS ACADEMY TRUST (A)	K7
31	HARRIS PRIMARY ACADEMY KENLEY (A)	J23	78	WHITEHORSE MANOR ANNEXE (BRIGSTOCK ROAD) - PEGASUS ACADEMY TRUST (A)	H7
32	HARRIS PRIMARY ACADEMY PURLEY WAY (A)	G15	79	WEST THORNTON ACADEMY ANNEXE* (A)	G10
33	HEATHFIELD ACADEMY - STEP ACADEMY TRUST (A)	J14	80	WEST THORNTON PRIMARY ACADEMY (A)	F9
34	HEAVERS FARM PRIMARY AND NURSERY SCHOOL (C)	M8	81	WEST THORNTON PRIMARY ACADEMY ANNEXE* (A)	G10
35	HOWARD PRIMARY SCHOOL (C)	J14	82	WINTERBOURNE NURSERY, INFANT, JUNIOR GIRLS' SCHOOL (C) AND JUNIOR BOYS' (A)	G7
36	KENLEY PRIMARY SCHOOL (C)	L25	83	WOODCOTE PRIMARY SCHOOL (C)	D23
37	KENSINGTON AVENUE PRIMARY SCHOOL (A)	G4			
38	KESTON PRIMARY SCHOOL (A)	G28			
39	KINGSLEY PRIMARY SCHOOL (A)	G11			
40	KRISHNA AVANTI PRIMARY SCHOOL (Fr)	H14			
41	MARGARET ROPER CATHOLIC PRIMARY SCHOOL (V)	G19			
42	MONKS ORCHARD PRIMARY SCHOOL AND NURSERY (A)	Q8			
43	NEW VALLEY PRIMARY ACADEMY (FORMERLY THE WATTENDEN) (A)	H25			
44	NORBURY MANOR PRIMARY SCHOOL (C)	E4			
45	OASIS ACADEMY BYRON (A)	F26			
46	OASIS ACADEMY EYLANDS (A)	O9			
47	OASIS ACADEMY SHIRLEY PARK PRIMARY (A)	Q8			

Local Authority Nursery Schools/Children Centres

No.	Name of School	Map Ref
84	COULSDON	N
85	CROSFIELD	N & Children Centre
86	PURLEY	N
87	SELHURST	Children Centre
88	THORNTON HEATH	Children Centre
89	TUNSTALL	N & Children Centre

* Subject to decisions on proposed expansion

Overview of allocation of places at primary schools – 2019 entry

The table below sets out the number of on-time applications for each Croydon school and the furthest distance to an applicant's home that each school was able to offer a place over the past three years. These distances are provided as a guide only and for some schools the table shows that there can be a wide variation in the distances between years. This is because the particular circumstances of a school's application can affect the furthest distance places can be offered to, such as the number of applications, the distance the applicants live from the school and the number of applicants who fulfil other admissions criteria e.g. siblings. There is therefore no guarantee that for future admissions a school will be able to offer places to the same distance as it did in previous years. These distances also give no indication of whether the school might be able to offer places to a further distance in future years. The local authority cannot be held responsible if a parent is unsuccessful because a school is not able to allocate places to the same distance from the school as in previous years; nor can the authority be held responsible if a child would have been eligible for a place but the parent did not apply based on the distances shown in this table.

Distance is measured by using the local authority's computerised measuring system, which measures the precise distance (to three decimal points) in a straight line from the child's home address to the designated main school entrance, as nominated by the school, and geographical reference points as provided by the National Land and Property Gazetteer (NLPG). For shared properties, e.g. flats, the geographical references will determine the start point within the property boundaries to be used for distance calculation purposes. The use of the geographic information system (GIS) ensures that all applications are measured by the same method. If you wish to have an indication of the distance between your home and a school, please go to www.croydon.gov.uk and follow the 'find it' link on the home page. It must be emphasised that the measurement given by this site will not always be identical to that from the council's GIS system. This is because this website is a general one for measuring distance to a range of council facilities and is not set up to measure for school admissions purposes. It also doesn't give measurements to three decimal points. Therefore, you should not assume that because the measurement from your home to school given by this site is the same or less than the minimum distance to which a school has admitted applicants in previous years, you will be offered a place. And if there are other criteria under which you could apply for a school, as well as distance, it is recommended that you do so.

School	School type	Supplementary Information Form Required	Admission number for 2019	Applications received for 2017	Applications received for 2018	Applications received for 2019	Furthest straight line distance for 2017 intake (miles)	Furthest straight line distance for 2018 intake (miles)	Furthest straight line distance for 2019 intake (miles)
Aerodrome Primary Academy	Academy	No	60	222	222	239	0.967	0.746	0.679
All Saints CofE Primary School	Voluntary Aided CofE	Yes	60	111	97	83	N/A	N/A	2.576
Applegarth Academy – STEP Academy Trust	Academy	No	60	84	106	114	5.446	4.3	4.165
ARK Oval Primary Academy	Academy	No	90	360	324	252	0.496	0.679	4.454
Atwood Primary Academy	Academy	No	60	332	362	325	1.079	0.525	0.681
Beaumont Primary	Community	No	30	238	249	399	0.458	0.51	0.214
Beulah Infant & Nursery	Academy	No	60	211	186	186	1.638	2.683	6.1
Broadmead Primary School	Academy	No	90	123	91	94	0.319	1.267	4.243
Castle Hill Academy	Academy	No	60	81	91	74	5.335	4.006	4.029
Chestnut Park Primary	Academy	No	90	291	346	501	4.874	0.421	0.358
Chipstead Valley Primary	Academy	No	90	346	296	323	0.436	1.023	0.61
Christ Church CofE Primary	Voluntary Aided CofE	Yes	60	154	190	161	N/A	N/A	1.341
Coulsdon CofE Primary	Voluntary Aided CofE	Yes	30	134	110	131	N/A	N/A	1.804

1. APPLYING FOR A PRIMARY SCHOOL

Supplementary Information Form Required

Admission number for 2019

Applications received for 2017

Applications received for 2018

Applications received for 2019

Furthest straight line distance for 2017 intake (miles)

Furthest straight line distance for 2018 intake (miles)

Furthest straight line distance for 2019 intake (miles)

School	School type	Supplementary Information Form Required	Admission number for 2019	Applications received for 2017	Applications received for 2018	Applications received for 2019	Furthest straight line distance for 2017 intake (miles)	Furthest straight line distance for 2018 intake (miles)	Furthest straight line distance for 2019 intake (miles)
Courtwood Primary	Community	No	30	136	118	128	0.365	0.823	0.389
Cypress Primary – Pegasus Academy Trust	Academy	No	90	196	229	208	5.676	0.725	0.647
David Livingstone Academy – STEP Academy Trust	Academy	No	30	165	85	79	0.321	1.352	1.644
Davidson Primary	Academy	No	60	151	102	109	1.21	2.608	2.012
Downsview Primary	Community	No	90	274	230	224	0.776	2.794	1.429
Ecclesbourne Primary – Pegasus Academy	Academy	No	60	233	261	246	6.531	0.549	0.58
Elmwood Infants	Community	No	120	349	383	335	2.099	0.611	0.903
Fairchildes Primary	Academy	No	60	171	152	141	0.804	0.634	0.79
Forest Academy	Academy	No	90	54	70	34	1.614	3.193	3.683
Forestdale Primary	Community	No	60	188	183	171	0.438	0.696	0.704
Gilbert Scott Primary	Community	No	30	55	62	58	4.443	4.342	2.951
Gonville Academy – STEP Academy Trust	Academy	No	60	200	177	139	2.372	1.358	2.31
Good Shepherd Catholic Primary	Academy	Yes	30	66	73	60	N/A	N/A	2.928
Greenvale Primary	Community	No	30	185	199	174	0.412	0.266	0.359
Gresham Primary	Community	No	30	296	324	309	0.988	0.18	0.479
Harris Primary Academy Benson	Academy	No	60	146	147	131	1.724	3.404	2.707
Harris Primary Academy Haling Park	Academy	No	60	209	244	275	3.214	2.027	1.956
Harris Primary Academy Kenley	Academy	No	60	213	174	204	12.087	0.86	0.665
Harris Primary Academy Purley Way	Academy	No	90	131	183	153	2.555	4.705	3.943
Heathfield Academy – STEP Academy Trust	Academy	No	60	92	117	239	1.927	3.025	0.625
Heavers Farm Primary	Community	No	120	272	274	223	1.728	1.871	2.349
Howard Primary	Community	No	60	264	234	252	0.564	0.572	1.43
Kenley Primary	Community	No	30	124	100	109	1.646	3.871	1.291
Kensington Avenue Primary	Community	No	90	140	163	159	1.628	2.557	1.77
Keston Primary	Community	No	60	214	159	184	0.466	0.989	1.089
Kingsley Primary	Academy	No	120	206	152	136	4.932	1.799	4.887
Krishna Avanti Primary	Free School	No	60	65	66	82	3.617	4.177	3.059
Margaret Roper Catholic Primary	Voluntary Aided Roman Catholic	Yes	30	92	81	90	N/A	N/A	4.3
Monks Orchard Primary	Community	No	60	169	152	77	4.936	66.841	1.26
New Valley Primary	Academy	No	30	58	36	82	1.699	9.93	1.82
Norbury Manor Primary	Community	No	60	101	101	153	0.56	2.341	2.412
Oasis Academy Byron	Academy	No	30	164	165	197	1.612	0.737	0.719
Oasis Academy Ryelands	Academy	No	60	155	199	194	1.94	0.385	0.499



Oasis Academy Shirley Park Primary	Academy	No	120	315	336	341	4,072	6.63	2,428
Orchard Way Primary	Community	No	30	150	137	125	0,476	2,914	2,868
Park Hill Infants	Community	No	90	393	383	412	0,372	0,341	0,371
Paxton Academy Sports & Science	Free School	No	60	131	83	48	4,912	2,061	2,228
Purley Oaks Primary	Community	No	90	185	222	208	3,269	4,011	2,514
Regina Coeli RC Primary	Voluntary Controlled Roman Catholic	Yes	60	148	143	181	N/A	N/A	4,228
Ridgeway Primary	Community	No	90	401	378	341	0,753	0,691	0,663
Rockmount Primary	Community	No	60	328	337	322	0,377	0,323	0,341
Rowdown Primary - Fairchildes Academy	Academy	No	60	79	78	77	4,007	7,839	4,767
Selsdon Primary and Nursery School	Foundation	No	90	165	150	148	4,398	2,103	4,617
Smitham Primary	Community	No	90	254	227	262	0,78	7,125	2,128
St Aidan's Catholic Primary	Academy	Yes	30	117	82	120	N/A	N/A	2,67
St Chad's RC Primary	Academy	Yes	60	144	117	131	N/A	N/A	2,156
St Cyprian's Greek Orthodox Primary Academy	Academy	Yes	60	119	126	108	N/A	N/A	12,791
St James the Great RC Primary and Nursery School	Academy	Yes	60	220	208	199	N/A	N/A	1,478
St John's C of E Primary	Voluntary	Yes	60	159	180	185	N/A	N/A	2,342
St Joseph's Catholic Infant and Nursery School	Voluntary	Yes	60	108	92	118	N/A	N/A	8,235
St Mark's CofE Primary Adademy	Academy	Yes	30	63	51	85	N/A	N/A	1,673
St Mary's RC Infant School	Academy	Yes	60	203	233	211	N/A	N/A	2,138
St Peter's Primary	Academy	No	60	251	271	247	0,617	0,386	0,382
St Thomas Becket Catholic Primary	Academy	Yes	60	176	172	172	N/A	N/A	4,009
The Crescent Primary	Academy	No	90	246	236	161	1,895	7,527	1,386
The Hayes Primary	Community	No	60	237	200	221	0,895	0,9	0,516
The Minster Nursery & Infant School	Voluntary Aided	Yes	120	172	161	163	1,354	3,491	2,455
The Robert Fitzroy Primary Academy	Academy	No	90	271	221	226	0,602	6,942	0,69
The South Norwood Academy	Academy	No	60	156	169	108	1,28	3,415	4,924
West Thornton Primary Academy	Academy	No	150	346	332	312	5,488	1,375	4,999
Whitehorse Manor Infants & Nursery School – Pegasus Academy	Academy	No	120	477	466	374	0,405* 0,415**	"0,804* 0,3925**"	"1,369* 0,4607**"
Winterbourne Nursery and Infants	Community	No	150	253	218	185	10,455	2,55	8,485
Tudor Academy	Academy	No	90	124	105	88	3,669	3,911	0,619
Woodcote Primary	Community	No	120	381	338	204	5,049	14,716	1,261
The Woodside Academy	Academy	No	120	281	241	204	3,879	2,574	1,274

1,369 is the furthest distance offer to the main school site **0,4607 is the furthest distance offer to the Brigstock site

Community schools

Beaumont Primary School

Beulah Junior School

Downsview Primary and Nursery School

Elmwood Infant School

Elmwood Junior School

Forestdale Primary School

Greenvale Primary School

Gresham Primary School

Heavers Farm Primary & Nursery School

Howard Primary School

Kenley Primary School

Norbury Manor Primary School

Orchard Way Primary School

Park Hill Infant School

Purley Oaks Primary School

Ridgeway Primary School

Rockmount Primary School

Smitham Primary School

The Hayes Primary School

Winterbourne Nursery and Infants School

Winterbourne Junior Girls' School

Woodcote Primary School

These schools all follow the admissions criteria set out by Croydon Council. For full details, see the community schools admissions arrangements set out on pages 29-32.

Community Schools Admission Arrangements 2020/21

The criteria outlined below apply only to Croydon community schools.

Should any community school convert to academy status prior to September 2020, the admissions arrangements will apply as published below unless stated otherwise in their funding agreement.

Where the number of applications for a community school is higher than the published admission number, the following criteria will be applied in the order set out below to decide the allocation of places:

Children with an Education, Health & Care Plan (EHCP) or statement of special educational needs that names a school will be admitted to the school before the admissions criteria are applied to all other applicants. (See note 7)

- 1. Looked-after children and previously looked-after children** (see Note 1).
- 2. Linked schools:** Children who are on the roll of their linked infant school at the time of application. (see Note 2).
- 3. Siblings:** Children with a brother or sister who will be in attendance at the school or the linked infant/junior school at the time of enrolment of the new pupil (see Note 3).
- 4. Exceptional medical need:** Pupils with serious medical needs for attending a particular school. (See Note 4)

Supporting professional evidence must provide specific reasons why a particular school is the only school that can meet your child's needs and the detriment that would be caused if your child had to attend another school. Your application must be supported by a GP or consultant.

For primary age children, their need to attend a particular school because of a parent's serious and continuing medical condition may also be relevant.

Supporting evidence should be set out on the medical form which is available online at: www.croydon.gov.uk/education/schools-new/school-admissions/how-to-apply/school-place-home and both the completed medical form and the supporting evidence from the GP or consultant must be submitted with the application (see Note 4). By submitting your evidence to the local authority you consent to this information being shared with the local authority's medical advisor.

- 5. Distance:** Priority will be given to pupils living nearest to the school as measured in a straight line (see Notes 5 and 6).

Tiebreaker

In the event that the number of applications for places exceeds the number of places available, after application of the admissions criteria, distance will be used to decide between applications. Where distance is the same for two or more applications the authority will use random allocation, which will be independently verified.

Note 1: Looked-after children are defined as 'children in public care at the date on which the application is made'. Previously looked-after children are children who were looked after, but ceased to be so because they were adopted or became subject to a child arrangements order or special guardianship order, immediately after being looked-after. If an application is made under the 'looked-after' criterion, it must be supported by a letter from the relevant local authority children's services department and/or relevant documents.

Note 2: This criteria does not include siblings on the roll of the infant school's nursery class, if it has one.

A list of all infant and junior schools is provided in the table below. The shaded schools are their own admission authority, therefore, please refer to the individual school's admissions policy.

Linked Infant School	Linked Junior School
Beulah Infant	Beulah Junior
Elmwood Infant	Elmwood Junior
The Minster Nursery and Infant	The Minster Junior
Park Hill Infant	Park Hill Junior
St Joseph's Catholic Infant and Nursery	St Joseph's Catholic Junior
St Mary's Catholic Infant	St Mary's RC Junior
Whitehorse Manor Infant and Nursery	Whitehorse Manor Junior
Winterbourne Infant	Winterbourne Junior Girls
Winterbourne Infant	Winterbourne Junior Boys

Community Schools Admission Arrangements 2020/21 (continued)

Note 3: A sibling is defined as a brother or sister, half-brother or sister, step brother or sister, foster-brother or sister or adopted brother or sister whose main residence is the same address as the child for whom the school place application is being made.

Children with siblings allocated a place in the Reception or Year 3 class at a linked junior school to start in September will be eligible for priority under the sibling criterion from 1 August each year when this local authority opens waiting lists for the new academic year.

In the case of in-year admissions, eligibility for sibling priority will apply at the time of an offer.

This criteria does not include siblings on the roll of the school's nursery class, if it has one.

Note 4: All schools have experience in dealing with children with a range of medical needs and all schools are required to make reasonable adjustments in order to do this.

In a very few exceptional cases, however, there may be reasons why a child needs to attend a specific school and this could be due to the child's medical need or the medical condition of the parent or the main carer with responsibility for the child. Providing evidence does not guarantee that a child will be given priority at a particular school and in each case a decision will be made based on the merits of the case and whether the evidence demonstrates that a placement should be made at one particular school above any other.

If you feel there are exceptional reasons for your child to be considered for a priority placement at a particular school, you must indicate this in the section provided in your application, and complete the medical form which is available online at: <https://www.croydon.gov.uk/education/schools-new/school-admissions/applications-under-the-medical-criterion-community-primary-schools-only>, setting out the reasons to support your case.

All requests for priority consideration on medical grounds must be supported in writing by a doctor or consultant, and this must make clear which school you are making a special case for, the reason why it is necessary for your child to attend this school in particular, and the difficulties it will cause for your child to attend another school.

It is for you to decide how to support your case and what documents to provide, but these must be submitted, together with the completed medical form and supporting statement by the GP/consultant, by the closing date of **15 January 2020**. The admissions team is not responsible for

chasing you to submit medical evidence or for contacting professionals for information about your case. Any decision will be based on documents you submit by the closing date.

The local authority, using guidance received from Croydon's admissions panel (this is comprised of professionals from health and education), will decide whether an application for a school is to be prioritised on medical grounds, in light of the medical evidence submitted by the parent for their child to attend this particular school. Claims for priority of admission on medical grounds submitted after a decision on the original application has been made will only be considered if the documents submitted were not readily available at the time of application or if they relate to a new medical condition. Any submission made after the initial application must be supported by details of how the circumstances have changed since the original application and by further professional evidence.

Applicants who submit supporting information on medical grounds will not be advised whether their application is likely to be successful prior to the offer of places on 16 April 2020. If evidence is received after the closing date of 15 January 2020, it will not be taken into account until after places have been offered on 16 April 2020.

Note 5: 'Home' is defined as the address where the child normally resides Monday to Friday as their only or principal residence.

Addresses involving child-minding (professional or relatives) are excluded. There have been occasions when parents/carers have tried to use false addresses to obtain a place at a school. To prevent this happening, Croydon Council undertakes checks using an address verification tool called Datatank. If after these checks have taken place, we cannot be satisfied that the address is the parent and child's normal place of residence, the parent/carer will be asked to provide further proof of their home address. In this instance two forms of address verification will be required: a solicitor's letter confirming completion of contract or a tenancy agreement along with a recent utility bill in the applicant's name.

If the parent/carer is found to have used a false address or deliberately provided misleading information to obtain a school place, the offer will be withdrawn.

Should there be doubts about the address to be used, parents/carers may be asked to provide evidence concerning the child's normal place of residence. This could include a court order stating where the child should live during the course of the week. The local authority would expect that the parent/carer with whom the child is normally resident receives the child benefit for the

child. This may be used to determine the normal place of residence for the purpose of measuring the home to school distance.

If parents/carers have more than one property they may be required to provide proof of the normal place of residence for the child.

The processing of overseas applications for admission to school within the normal admissions rounds (excluding Crown servants).

Applications with an overseas address can only be accepted for processing when this local authority is satisfied that there is evidence of a link to an address in its area and that the child will be resident at that address on or before the date of admission (i.e. start of September). Such evidence must include:

- Booked travel tickets and
- End of lease/notice to tenants in Croydon property or
- Start of employment contract in the Croydon area or
- End of employment contract abroad

The overseas address will apply until such time as there is evidence of a child's return to the linked address. In the event that a family does not return to the linked address provided by the start of September, this local authority will withdraw the application submitted and any offer made.

Note 6: The distance will be measured in a straight line from the child's home address to the designated entrance(s) of the school using a computerised measuring system (GIS) and geographical reference points as provided by the National Land and Property Gazetteer (NLPG). Those living closer to the school will receive higher priority.

If a child lives in a shared property such as flats, the geographical references will determine the start point within the property boundaries to be used for distance calculation purposes.

Distance measurements can be obtained using various internet sources however these do not replicate the system used by Croydon Council. Additionally, the distance measurement which can be obtained from the Croydon website using the 'Find It' link on the home page will not always be identical to that of the measurement obtained using the Croydon school admissions measuring tool (known as GIS) as the 'Find It' link is set up to measure to a range of council facilities and is not set up to measure for school admission purposes. It also does not give measurements to three decimal points.

Note 7: Education, Health and Care Plan or Statement of Special Educational Needs

An Education, Health and Care plan (EHCP) is an integrated support plan for children and young people with complex special needs and disabilities. The plan gives a detailed description of the range of difficulties a child is facing and the level and type of provision required to help the child make progress and achieve positive outcomes..

Child minding arrangements

Child-minding cannot be taken into account when allocating places at oversubscribed community schools.

Children attending a nursery class attached to an infant or primary school

Parents of children attending the nursery class at an infant or primary school must apply for a reception class place in the usual way. These children are not guaranteed a reception place at the school where they are attending the nursery class.

All applications are considered strictly in accordance with a school's admission criteria. Unless otherwise stated, children on the roll of a school's nursery class are not given priority admission into a reception class.

Twins/triplets or other multiple births for admission into an infant class

If you are applying for twins, or children from a multiple birth, and there is only one place available at the school, legislation allows us to admit them all i.e. all siblings from a multiple birth.

Waiting lists

If you are offered a place at a school through the in-year admissions process and you have also expressed a higher preference for another school or other schools, you will not be placed on the waiting list for your higher preference school/schools. You may request for your child to be added to the waiting list by completing the 'waiting list request' form available on the website.

In-year waiting lists are maintained for one academic year and applicants who have been unsuccessful for their preferred school(s) and who wish to remain on the waiting list are required to re-apply the following academic year.

Waiting lists for community schools for applicants who applied as part of the main admissions rounds are held for the first term of the reception year and thereafter, applicants are required to complete the local authority's in-year common application form (ICAF) if they wish to remain on the waiting list.

Admission of children below compulsory school age deferred entry to school

Parents can defer the date their child is admitted to the school year but not beyond the point at which they reach compulsory school age and not beyond the beginning of the final term of the school year for which the application was made. Parents can also take up a part-time place until later in the school year but not beyond the point at which they reach compulsory school age.

A child reaches compulsory school age the term after their fifth birthday. Therefore, if you are offered a reception class place at a school, you can opt to defer your child's start date, but they MUST start full time school following their fifth birthday by the dates given below:

- Children born on or between 1 September and the end of December must start full time school by the beginning of the spring term in January
- Children born from 1 January to the end of March must start full time school on 1 April
- Children born from 1 April to the end of August must start school at the beginning of the autumn term in September

The local authority's expectation is that a child born between 1 April and 31 August should start the reception class at the beginning of the summer term at the latest. However, parents may choose that their child does not start school until the September (beginning of the autumn term) following their fifth birthday. Parents must note the place cannot be held open beyond the summer term, this will mean that as their child will be a year one pupil when they join, parents will need to apply for a year one school place, using the in-year application form.

Admission of children outside their normal age group

Parents may request that their child is exceptionally admitted outside their normal age group. The admission authority will decide whether or not the individual child's circumstances make this appropriate on educational grounds.

It is the expectation of Croydon Council that a child is educated alongside his/her age equivalent peers, in almost all cases. We would strongly advise that all children enter into their normal year group. The responsibility for addressing individual educational needs lies with the school through an appropriately differentiated and enriched curriculum.

All requests to educate a child outside their normal year group must include written explanation of why this is necessary and where applicable, evidence of the child's circumstances from a relevant professional detailing the child's educational need which makes education outside the normal age group necessary.

Decisions are made on the basis of the circumstances of each case and in the best interest of the child. This includes taking account of the following:

- Parents' views
- Information relating to the child's academic, social and emotional development, where relevant medical history and the views of a medical professional
- Any previous history of being educated outside of their normal age group
- If a child may naturally have fallen into a lower age group if it were not for being born prematurely
- Views of the head teacher of the school(s) concerned

Croydon schools with nursery classes

The tables below provide a list of schools in Croydon that have nursery classes and give the number of part-time nursery places for 3/4 year olds provided at each.

Table 1 lists community schools with nursery classes. The admissions criteria for their nursery classes are the same as those used for admissions to their reception classes, as set out on pages 29-32 of this booklet.

For further information about these schools' nursery classes and admissions arrangements please visit the schools' websites or contact the schools direct (contact details are listed on pages 17-23 in this booklet as well as on the schools' websites).

Please note that having a child on the roll of a primary/ infant school's nursery class does not guarantee 'sibling priority' for a place for older children in the primary/infant school.

Table 1: Croydon community schools with nursery classes

School	Part-time places
Downsview Primary	52
Elmwood Infant	52
Heavers Farm Primary	52
Norbury Manor Primary	52
Purley Oaks Primary	60
Ridgeway Primary	78
Rockmount Primary	52
Smitham Primary	52
Winterbourne Infants	104
Woodcote Primary	45

Table 2 lists all other Croydon schools with nursery classes. Information about their nursery classes can be found by visiting the schools' websites or contacting the schools directly.

Please note that attendance at a school's nursery class does not entitle the child to automatic transfer to the school's reception class. All parents must complete a Common Application Form and name the school as one of the preferences if they would like their child to be considered for admission to a school's reception class.

Table 2: Other Croydon schools with nursery classes

School	Part-time places
Aerodrome Academy	52
All Saints CofE Primary	52
Applegarth Academy - STEP Academy Trust	52
Atwood Primary Academy	52
Beulah Infants	52
Broadmead Primary Academy	52
Castle Hill Academy	70
Chipstead Valley Primary	63
Cypress Primary	52
Ecclesbourne Primary - Pegasus Academy Trust	52
Fairchildes Primary Academy	78
Gilbert Scott Primary	26
Gonville Academy – STEP Academy Trust	52
Good Shepherd Catholic Primary	26
Harris Primary Academy Kenley	52
Kensington Avenue Primary	52
Keston Primary	52
Kingsley Academy	52
Monks Orchard Primary	52
Oasis Academy Ryelands	52
Oasis Academy Shirley Park	52
Rowdown Primary Academy	26
Selsdon Primary	52
St Chads RC Primary	52
St Cyprians Greek Orthodox Primary Academy	52
St James the Great RC Primary	52
St Mary's Catholic Infant	52
St Joseph's Catholic Infant	30
The Minster Nursery & Infant	94
The Woodside Academy	104
Tudor Academy – STEP Academy Trust	78
Whitehorse Manor Infants	52

Neighbouring local education authorities for information

For information about primary schools which are situated outside Croydon's boundary, you can contact the offices of the following local education authorities:

London Borough of Bromley

Bromley Civic Centre
Stockwell Close
Bromley
BR1 3UH
☎ 020 8313 4044

London Borough of Merton

Merton Civic Centre
London Road
Morden, Surrey
SM4 5DX
☎ 020 8274 4906

London Borough of Sutton

St Nicholas Way
Sutton
SM1 1EA
☎ 020 8770 5000

London Borough of Lambeth

PO Box 734
Winchester
SO23 5DGT
☎ 020 7926 9503

London Borough of Southwark

Southwark Children's and
Adults' Services
PO Box 64529
London
SE1P 5LX
☎ 020 7525 5337

London Borough of Wandsworth

Education & Social Services
Department, Town Hall Extension
Wandsworth High Street
London
SW18 2PU
☎ 020 8871 7316

London Borough of Lewisham

Laurence House
1 Catford Road
London
SE6 4RU
☎ 020 8314 8282
(open from 9.00am to 1.00pm
Tuesday to Thursday)

Surrey County Council

35 Quadrant Court
Guildford Road
Woking
GU22 7QQ
☎ 0300 200 1004

SECTION TWO
SPECIAL EDUCATIONAL
NEEDS (SEN)

2



SECTION

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Additional information for children with special educational needs or disability (SEND)

SEN Support in Mainstream Schools

All mainstream primary schools have a statutory duty to make additional provision for children who have been identified as having SEND.

Funding and resources available to each school enables them to plan and deliver a range of additional interventions and use alternative strategies to meet the needs of the majority of children with SEND. This is known as SEND Support.

If you want to find out more about the support and arrangements in place you should contact the school Special Needs Coordinator (SENCO).

The SENCO has day-to-day responsibility for the operation of SEN policy and co-ordination of specific provision made to support children with SEND.

The name and contact details of each school's SENCO should be on the school website.

On the school website you will also be able to look at their SEND policy and SEND information report which will give more details of the arrangements in place to identify and give additional help for children with SEND.

For children whose needs are met through SEND Support in school, application for a school placement is made through the regular admissions process.

Application for a school placement is made through the normal admissions process if, either you or your child's school has asked the Council to undertake an EHC needs assessment of your child's special educational needs and/or an assessment is underway.

Children with Education Health and Care Plans (EHCPs)

For children with an Education, Health and Care Plan admission to school is managed by the Council to ensure that the school that you and the Council have chosen, can meet your child's special needs. Your child's EHC Co-ordinator will work with you and will ask you about your preference of school.

Your child may have his/her special education provided in a mainstream primary school, a special school or an Enhanced Learning Provision which provides specialised education alongside and in a mainstream school.

The Croydon 0-25 SEN Service will work with you to secure a suitable school place for your child.

For more information about school admission for children with an EHC Plan, please contact the SEN Service (**0208 604 7263**), your child's EHC Co-ordinator will be happy to help.

Information about the special schools and ELPs in Croydon for primary aged children can be found on the Local offer website or on pages 37-38.

For further advice and information:

Contact Croydon SEND Service

☎ **020 8604 7263**

✉ **SENenquiries@croydon.gov.uk**

Independent advice is available from KIDS SENDIASS

☎ **020 8663 5630**

The Croydon SEND Local Offer has details of other services and information to support a move to primary school for children with SEN.

🌐 **www.croydon.gov.uk/education/special-educational-needs**



Directory of special schools

Admission to Croydon special schools and enhanced learning provisions is managed by Croydon Local Authority 0-25 SEND Service. For further information please contact SEND Enquiries: **020 8604 7263** / SENenquiries@croydon.gov.uk

Special Schools

Beckmead Family of Schools: A multi-academy trust providing a range of specialist education across the following schools.

Beckmead School: For children with social, emotional mental health needs and challenging behaviour who are in Key Stages 2 or 3.

Age range: 7-13

Address: Monks Orchard Road, Beckenham, Kent BR3 3BZ

Chaffinch Brook School

For children with autistic spectrum disorder and additional, associated social, emotional or mental health needs.

Age range: 6-13

Address: 32 Morland Road, Croydon, CR0 6NA
And
Monks Orchard Road, Beckenham, Kent BR3 3BZ

Bramley Bank

For children with social, emotional mental health needs and/or needs relating to challenging behaviour who are in Key Stage 1 or 2 (primary).

Age range: 6-11

Address: 170 Sanderstead Road, South Croydon, CR2 0LY

Red Gates: A special community school for boys and girls with severe learning difficulties.

Age range: 4-11

Address: Farnborough Avenue, South Croydon CR2 8HD

☎ 020 8651 6540

✉ admin@redgates.croydon.sch.uk

🌐 www.redgates.croydon.sch.uk

St Giles: A special community school for boys and girls with physical disabilities and complex medical needs across the ability range.

Age range: 4-19

Address: 207 Pampisford Road, South Croydon CR2 6DF

☎ 020 8680 2141

✉ office@st-gilesschool.co.uk

🌐 www.st-gilesschool.co.uk

St Nicholas: A special community school for boys and girls with moderate learning difficulties and autism.

Age range: 4-11

Address: Old Lodge Lane, Purley CR8 4DN

☎ 020 8660 4861

✉ sue@st-nicholas.croydon.sch.uk

🌐 www.st-nicholas.croydon.sch.uk

Directory of enhanced learning provisions

Enhanced learning provision in Croydon primary schools

Aerodrome Primary Academy:

Provision for pupils with speech, language and communication needs.

Age range: 4-11

Address: Goodwin Road, Croydon CR0 4EJ

☎ 020 8688 4975

✉ office@aerodrome.croydon.sch.uk

🌐 www.aerodromeprimary.co.uk

Chipstead Valley Primary:

Provision for pupils with physical disabilities and medical needs.

Age range: 4-11

Address: Chipstead Valley Road, Coulsdon CR5 3BW

☎ 01737 553 255

✉ office@chipstead.croydon.sch.uk

🌐 www.chipsteadvalley.com

Kingsley Primary Academy:

Provision for pupils with hearing impairment.

Age range: 4-11

Address: Thomson Crescent, Croydon CR0 3JT

☎ 020 8689 7688

✉ office@kingsley.croydon.sch.uk

🌐 www.kingsley.croydon.sch.uk

Applegarth Academy:

Provision for pupils with speech, language and communication needs.

Age range: 4-11

Address: Bygrove, Fieldway, New Addington, Croydon CR0 9DL

☎ 01689 841528

✉ office@applegarth-academy.croydon.sch.uk

🌐 www.applegarth-academy.croydon.sch.uk

Courtwood Primary:

Support for pupils with autism.

Age range: 4-11

Address: Courtwood Lane Addington, Croydon CR0 9HX

☎ 020 8657 8454

✉ admin@courtwood.croydon.sch.uk

🌐 www.courtwood.croydon.sch.uk

South Norwood Primary:

Provision for pupils with moderate learning difficulties.

Age range: 4-11

Address: 34 Crowther Road, London SE25 5QP

☎ 020 8654 2983

✉ office@southnorwood.croydon.sch.uk

🌐 www.southnorwoodprimarieschool.co.uk

Castle Hill Academy:

Provision for children with autism.

Age range: 4-11

Address: Dunley Drive, New Addington, Croydon CR0 0RJ

☎ 01689 843148

✉ office@castlehill.croydon.sch.uk

🌐 www.castlehillacademy.co.uk

Gilbert Scott Primary:

Provision for pupils with moderate learning difficulties.

Age range: 4-11

Address: Farnborough Avenue, South Croydon CR2 8HD

☎ 020 8657 4722

✉ admin@gilbertscott.croydon.sch.uk

🌐 www.gilbertscott.croydon.sch.uk

Oasis Academy Shirley Park:

Provision for pupils with moderate learning difficulties.

Age range: 4-11

Address: Long Lane, Croydon CR0 7AR

☎ 020 8656 0222

✉ primaryadmin@oasisshirleypark.org

🌐 www.oasisacademyshirleypark.org

Fairchildes Primary:

Provision for pupils with moderate learning difficulties.

Age range: 4-11

Address: Fairchildes Avenue, New Addington, Croydon CR0 0AH

☎ 01689 842 268

✉ office@fairchildes.croydon.sch.uk

Kensington Avenue Primary:

Provision for pupils with autism.

Age range: 4-11

Address: Kensington Avenue, Thornton Heath, Croydon CR7 8BT

☎ 020 8764 2923

✉ office@kaps.croydon.sch.uk

🌐 www.kensingtonavenueprimary.co.uk

SECTION THREE
OTHER ADMISSIONS

3



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three

Transfer from infant to junior school

If your child is in Year 2 in an infant school during the school year 2019/2020, **you will need to apply for a Year 3 place in a junior school for September 2020. There is no automatic transfer from an infant school to a junior school.** You have to complete an online application form. This form is available at www.eadmissions.org.uk.

Listed below are the linked infant and junior schools in Croydon. In the case of all the junior schools listed below, apart from St Mary's RC Junior School, consideration for admission priority is given to those children who are on the roll of the feeder infant school at the time of application, after the admission of:

- Children with an Education, Health & Care plan where the plan names the school and
- Looked-after children and previously looked-after children.

For more detailed information please refer to:

- The council's policy for community schools, if the junior school is a community school (as highlighted below)
- The school's website, if the junior school is not a community school.

Linked Infant School	Linked Junior School
Beulah Infants	Beulah Junior
Elmwood Infants	Elmwood Junior
The Minster Nursery and Infant	The Minster Junior
Park Hill Infants	Park Hill Juniors
St Joseph's Catholic Infant and Nursery	St Joseph's Catholic Junior
St Mary's Catholic Infants	St Mary's RC Juniors
Whitehorse Manor Infants and Nursery	Whitehorse Manor Juniors
Winterbourne Infants	Winterbourne Junior Girls
Winterbourne Infants	Winterbourne Junior Boys

The online application form allows you to express up to six preferences for junior schools, including for out-of-borough schools. Please ensure that you list them in your order of preference.

Some schools also require a Supplementary Information Form (SIF) to be completed and submitted. Where a school requires a SIF, this is indicated in the table on pages 25-27 in this booklet and on the school's website. The forms are available on request from the schools. The SIF on its own is not a valid application. You must also submit the online application form.

Applications are considered strictly in accordance with the admissions criteria of the school.

Applications for out-of-borough schools will be forwarded to the respective local authority and will be considered in accordance with the relevant admissions criteria (local authority or school).

Primary schools cannot be included on your application to transfer from Infant to Junior as there is no junior transfer process. Applications for primary schools, other than admission to Reception, can only be made using the In-Year application form. This is a separate application process.

The closing date for submission of the online application form is **15 January 2020**.

An email notification with the result of your application will be sent to you on National Offer Day, **16 April 2020**.

In-year admission to primary schools

Applications for a primary school place outside the normal admissions round are treated as 'in-year' admissions. The process for making such applications depends on whether you are applying for a place in:

- A community primary school(s) in Croydon, in which case you will need to complete an in-year Common Application Form (iCAF) from Croydon Council at: **www.croydon.gov.uk/education/schools-new/school-admissions/in-year-admissions** as set out below.
- Foundation, Voluntary Aided, Academies or Free school(s) in Croydon, in which case you will need to follow the process as described on the Council or the schools' website. A large number of these schools also use the in-year Common Application Form (iCAF) from Croydon Council.
- A school outside of Croydon, in which case you will need to contact the home local authority, who will provide information on how to apply.

Croydon's iCAF

Croydon's iCAF is available to complete online at: **www.croydon.gov.uk/education/schools-new/school-admissions/in-year-admissions**. The iCAF must be fully completed for it to be treated as a valid application.

The admission authority considers each application and, if a vacancy exists at a school named on the application, makes an offer to the next child on the waiting list which is ordered strictly in accordance with the schools' published admissions criteria, as set out on the respective school's website or Croydon Council's website at:

www.croydon.gov.uk/education/schools-new/primary-schools.

Other in-year application forms

Where schools use their own In-year application forms, these should be completed and returned to the school. If a vacancy exists at the school, an offer is made to the next child on the waiting list which is ordered strictly in accordance with the schools' published admissions criteria, as set out on the respective school's website or Croydon Council's website at **www.croydon.gov.uk/education/schools-new/primary-schools**.

Supplementary Information Form (SIF)

Some schools also require a SIF to be completed. Please refer to the school's website for information on their requirements for a SIF. Where a school does require a SIF to be completed, a paper copy can be requested from the school. However, a SIF will only be considered valid if you have named the school on the in-year application form.

Admissions Criteria

Please see the admissions criteria for each school, as set out on the school's website or Croydon Council's website at **www.croydon.gov.uk/education/schools-new/primary-schools**.

Waiting lists

The waiting list arrangements for unsuccessful applicants to community schools is described on page 31 and on the council's website. For other schools, their waiting list arrangements are set out on their website. Croydon Council also administers the waiting list on behalf of a large number of non-community schools.

Children who apply for a school place through the in-year admission process and who receive an offer at a lower preference school will not automatically be placed on the waiting list for higher preference schools. Parents/carers must complete the waiting list request form available on the LA website in order to be added to waiting lists **<https://www.croydon.gov.uk/education/schools-new/school-admissions/starting-primary-school>**.

Appeals

There is a right of appeal if your application is unsuccessful to any of the schools you have applied. The appeals process is described in this booklet and on the Council/schools' websites.

Public Health Message

There are a range of services that are available to support your child to be healthy, you can find out more about these services by visiting the public health pages of Croydon council's website. Here are some reminders for how you can support your child to lead a healthy life.

Vaccinations

Is your child up to date with their vaccinations?

If not, or you are unsure you can ask your GP or practice nurse, or check your red book.

Vaccinations reduce the risk of your child becoming very ill from certain illnesses, they also reduce the chance of these illnesses spreading to other children in the school and beyond.

If your child has missed a vaccine, it may be possible for them to receive this later in life, so talk to your GP or Practice Nurse.

Oral Health

Important oral health information to support your child to have healthy teeth.

- Brush teeth twice a day, in the morning and before going to bed.
- Supervise tooth brushing until your child is 7yrs old.
- Use fluoride toothpaste (1,350 to 1,500ppm) to help strengthen teeth.
- A pea sized amount of toothpaste is best.
- Spit out after brushing and do not rinse.
- Visit the dentist regularly to check that your child's teeth are healthy.
- Cut down on the frequency of sugary foods and drinks as these should be kept to mealtimes.
- Milk and water are the only safe drinks for teeth.

Privacy Statement

Croydon Council will handle the information you have provided in line with the provisions of the General Data Protection Regulations (GDPR). Any personal information will be held in confidence with only the necessary people able to see or use it. For the purpose of processing your application for a school place we may share information you provide to deal with your requests, administer departmental functions and meet our statutory obligations; this may include sharing your information with schools, other local authorities, children's services and London Grid for Learning (LGfL) who process data on our behalf. Where we are unable to secure a school place through the normal admission procedures, we may also share the information you provide with the Fair Access panel. Under the General Data Protection Regulations, you have the right to make a formal request in writing for access to personal data held about you or your child.

The School Admissions Team's main method of communication with you will be via email and where the information sent to you contains personal data it will be sent using secure email. It is your responsibility to provide the School Admissions Service up-to-date contact details and to keep them informed of any change of circumstances.

Croydon Council has a duty under the Children's Act 2004 to work with partners to provide and improve services to children and young people in the area. Therefore, Croydon council may also use this information for other legitimate purposes and may share this information where necessary with other bodies responsible for administering services to children and young people. Croydon Council also has a duty to protect the public funds it administers, and to this end, it may use the information you have provided on this form for the prevention and detection of fraud. It should be noted that where fraudulent information is submitted this may lead to prosecution.

For a full copy of the Education and Youth Engagement Division's Privacy Notice please see: www.croydon.gov.uk/democracy/data-protection-freedom-information/privacy-notice/education-youth-engagement-service-privacy-notice.

Contact Information

For online applications

You can apply online at eAdmissions:

www.croydon.gov.uk/admissions

Online applications close at 11.59pm on 15 January 2019

If you have any questions or problems regarding the online admissions website please call London Grid for Learning on 020 8255 5555



Postal Address – for paper applications

Return your completed Common Application Form (CAF) to:

School Admissions Team

People Department

4th Floor (Zone A), Bernard Weatherill House

8 Mint Walk, Croydon CR0 1EA



School admissions telephone number:

020 8726 6400

Available from 9am - 4pm Monday to Friday

If English is not your first language and you need help to understand the information contained in this prospectus, please contact us on the telephone above.



Customer Services

Access Croydon

Bernard Weatherill House, 8 Mint Walk,

Croydon, CR0 1EA



Dont forget the deadline!

The closing date for your primary school or junior school online applications is 15 January 2020

Feedback welcome

If you would like to provide feedback relating to the layout and/or content of this booklet, please contact the school admissions team by email at

school.admissions@croydon.gov.uk or by post:

School Admissions Team, 4th Floor (Zone A),

Bernard Weatherill House, 8 Mint Walk, Croydon CR0 1EA